

AGENDA

BOARD OF MAYOR AND ALDERMEN

May 1, 2007

**7:30 PM
Aldermanic Chambers
City Hall (3rd Floor)**

1. Mayor Guinta calls the meeting to order.
2. The Clerk calls the roll.
3. Proclamation – Municipal Clerks Week.
4. Review and final approval of the City of Manchester's Emergency Plan.

CONSENT AGENDA

5. Mayor Guinta advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Accept BMA Minutes

- A. Minutes of meetings of the Board of Mayor and Aldermen held on February 6, 2007 (three meetings) and February 20, 2007 (two meetings).
(Note: available for viewing at the Office of the city Clerk and forwarded under separate cover to Mayor and Aldermen.)

Informational – to be Received and Filed

- B. Manchester Health Department Monthly Report Summary, April 2007.

- C. Communication from Brandy Stanley, Parking Manager, submitting information regarding the Manchester Place Parking Garage lease.
- D. Communication from Brandy Stanley, Parking Manager, submitting Pay & Display financial results.
- E. Communication from Senator Judd Gregg relative to the Citizens' Stamp Advisory Committee regarding the Cathedral of the Pines.
- F. Communication from the Manchester Historic Association advising that the Manchester Library, along with the City of Manchester, has been selected to receive one of the 2007 Historic Preservation Awards on Wednesday, May 9th at 5 PM at the Event Center at C. R. Sparks.
- G. Communication from Comcast submitting the first quarter of 2007 franchise fee payment in the amount of \$332,841.94.
- H. Communication from Patrick Corcoran, President of Corcoran Environmental Services, Inc., advising of the planned filing of the NHDES Standard Facility Permit Application for the NEWCOR Material Recovery Facility that will be located at the City's Solid Waste Drop-off Facility on Dunbarton Road.
(Note: application material available for viewing at the Office of the City Clerk.)

REPORTS OF COMMITTEES

COMMITTEE ON HUMAN RESOURCES/INSURANCE

- I. Advising that it has authorized the Airport Director to proceed with preparing an employee retirement/resignation policy for aviation employees and report back to the committee at a future meeting.
(Unanimous vote)

COMMITTEE ON LANDS AND BUILDINGS

- J.** Recommending that ROW property located at the junction of Edna and Claire Streets be declared surplus of City needs and disposed of through sale to the abutter, Albert O. Delacey, owner of property at 80 Edna Street. The Committee notes that such property has value only to an abutter, and any other abutters have declined interest in purchasing such parcel.

Sale is recommended at a price of \$9,000, a price deemed reasonable by the Board of Assessors, and contingent upon all costs incurred by the City in subdividing the land shall be paid for by Mr. Delacey, the land acquired by Mr. Delacey be merged with the abutting parcel currently owned at TM853, Lot 49; and restrictions shall be contained in the deed to include appropriate language for non-building and development purpose as recommended by the Environmental Protection Division.

The Committee recommends that City staff be authorized to prepare and review any document relating to such transaction as deemed appropriate and the Mayor be authorized to execute any documents related to such disposition of property subject to the review and approval of the City Solicitor.

(Unanimous vote)

COMMITTEE ON PUBLIC SAFETY AND TRAFFIC

- K.** Recommending that regulations governing standing, stopping, parking and operation of vehicles be adopted and put into effect when duly advertised and posted.

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

- 6.** Communication from Mayor Guinta advising of the resignation of Kevin Dillon, Director of the Manchester-Boston Regional Airport, due to his acceptance of a significant position at the Orlando International Airport.
Ladies and Gentlemen, what is your pleasure?

7. Nominations to be presented by Mayor Guinta, if available.

8. Confirmation of the nomination of Sean Owen to succeed Kathleen N. Sullivan (resignation) as a member of the Manchester Development Corporation, term to expire March 11, 2008.
A motion is in order to confirm the nomination as presented.

9. Confirmation of the nomination of Robert J. Haley to succeed Peter Favreau (resignation) as a member of the Fire Commission, term to expire May 1, 2009.
A motion is in order to confirm the nomination as presented.

10. Confirmation of nominations to the Planning Board as follows:
Richard Molan to succeed Kevin McCue (term limited), term to expire May 1, 2010; and
Daniel Pinard to succeed Richard Molan as an alternate, term to expire May 1, 2010.
A motion is in order to confirm the nominations as presented.

11. Communication from Alderman Lopez advising of the establishment of a Special Committee on Parking (in the vicinity of high schools) consisting of three Aldermen as follows:

Special Committee on Parking (in the vicinity of high schools)
(First named is Chairman)
Aldermen Duval, Thibault, DeVries

OTHER BUSINESS

12. State Legislative update to be presented by Mayor Guinta, if available.

13. Report of the Committee on Bills on Second Reading, if available.
Ladies and Gentlemen, what is your pleasure?

14. Ordinance: (A motion is in order to read by title only.)

“Amending Sections 33.024, 33.025, & 33.026 (Deputy Public Health Director & Public Health Preparedness Administrator) of the Code of Ordinances of the City of Manchester.”

This Ordinance having had its second reading by title only, the question is on passing same to be Enrolled.

15. Mayor Guinta advises that a motion is in order to recess the regular meeting to allow the Committee on Accounts, Enrollment and Revenue Administration to meet.

16. Mayor Guinta calls the meeting back to order.

17. Report of the Committee on Accounts, Enrollment and Revenue Administration, if available.

Ladies and Gentlemen, what is your pleasure?

18. Communication from Tim Clougherty, Chief Facilities Manager, seeking authorization to enter into a contract for the total amount of \$610,000 for structural repairs to the Hallsville Elementary School.

Ladies and Gentlemen, what is your pleasure?

19. Ordinance: (A motion is in order to read by title only.)

“Amending Sections 33.024, 33.025, & 33.026 (Deputy Public Health Director & Public Health Preparedness Administrator) of the Code of Ordinances of the City of Manchester.”

This Ordinance having had its third and final reading by title only, the question is on passing same to be Ordained.

TABLED ITEMS

A motion is in order to remove any of the following items from the table for discussion.

20. Appropriating Resolution:
(If item removed, a motion is in order to read by title only.)
“Approving the Community Improvement Program for 2008, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.”
Following reading by title amendments if any are in order followed by a motion that the Appropriating Resolution pass and be Enrolled (as amended).
(Tabled 04/17/2007)
21. Appropriating Resolution:
(If item removed, a motion is in order to read by title only.)
“A Resolution appropriating to the Manchester Airport Authority the sum of \$58,865,030 from Special Airport Revenue Funds for Fiscal Year 2008.”
Following reading by title amendments if any are in order followed by a motion that the Appropriating Resolution pass and be Enrolled (as amended).
(Tabled 04/17/2007)
22. Appropriating Resolution:
(If item removed, a motion is in order to read by title only.)
“A Resolution appropriating the sum of \$15,007,892 from Sewer User Rental Charges to the Environmental Protection Division for Fiscal Year 2008.”
Following reading by title amendments if any are in order followed by a motion that the Appropriating Resolution pass and be Enrolled (as amended).
(Tabled 04/17/2007)
23. Appropriating Resolution:
(If item removed, a motion is in order to read by title only.)
“A Resolution appropriating to the Parking Fund the sum of \$5,299,591 from Parking for the Fiscal Year 2008.”
Following reading by title amendments if any are in order followed by a motion that the Appropriating Resolution pass and be Enrolled (as amended).
(Tabled 04/17/2007)

24. Appropriating Resolution:

(If item removed, a motion is in order to read by title only.)

“A Resolution appropriating the sum of \$2,253,110 from Recreation User Charges to the Recreation Division for Fiscal Year 2008.”

Following reading by title amendments if any are in order followed by a motion that the Appropriating Resolution pass and be Enrolled (as amended).

(Tabled 04/17/2007)

25. Appropriating Resolution:

(If item removed, a motion is in order to read by title only.)

“A Resolution appropriating to the Manchester Transit Authority the sum of \$1,176,714 for the Fiscal Year 2008.”

Following reading by title amendments if any are in order followed by a motion that the Appropriating Resolution pass and be Enrolled (as amended).

(Tabled 04/17/2007)

26. Appropriating Resolution:

(If item removed, a motion is in order to read by title only.)

“A Resolution appropriating to the Manchester School District the sum of \$147,250,000 for the Fiscal Year 2008.”

Following reading by title amendments if any are in order followed by a motion that the Appropriating Resolution pass and be Enrolled (as amended).

(Tabled 04/17/2007)

27. Appropriating Resolution:

(If item removed, a motion is in order to read by title only.)

“A Resolution appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,898,950 from School Food and Nutrition Services Revenues for Fiscal Year 2008.”

Following reading by title amendments if any are in order followed by a motion that the Appropriating Resolution pass and be Enrolled (as amended).

(Tabled 04/17/2007)

28. Appropriating Resolution:

(If item removed, a motion is in order to read by title only.)

“Raising Monies and Making Appropriations for the Fiscal Year 2008.”

Following reading by title amendments if any are in order followed by a motion that the Appropriating Resolution pass and be Enrolled (as amended).

(Tabled 04/17/2007)

29. Appropriating Resolution:

(If item removed, a motion is in order to read by title only.)

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in Fiscal Year 2008 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year Under the Financing Agreement.”

Following reading by title amendments if any are in order followed by a motion that the Appropriating Resolution pass and be Enrolled (as amended).

(Tabled 04/17/2007)

30. Appropriating Resolution:

(If item removed, a motion is in order to read by title only.)

“A Resolution appropriating to the Central Business Service District the sum of \$244,000 from Central Business Service District Funds for Fiscal Year 2008.”

Following reading by title amendments if any are in order followed by a motion that the Appropriating Resolution pass and be Enrolled (as amended).

(Tabled 04/17/2007)

31. Resolution:

(If item removed, a motion is in order to read by title only.)

“Continuation of the Central Business Service District.”

Following reading by title unless there be amendments, a motion that the Resolution pass and be Enrolled would be in order.

(Tabled 04/17/2007)

32. Report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, 875-16.”

ought to pass.

(Aldermen Duval, Lopez, Garrity and Pinard recorded in favor; Alderman Gatsas opposed.)

(Tabled 09/05/2006)

33. Report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot 143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St. Augustin’s Cemetery.”

ought to pass.

(Aldermen Duval, Lopez, Garrity and Pinard recorded in favor; Alderman Gatsas opposed.)

(Tabled 09/05/2006)

34. Communication from Randy Sherman, Deputy Finance Officer, updating the Board on status of payments due the City on the Bridge and Elm project.

(Tabled 04/03/2007)

35. **NEW BUSINESS**

- a) Communications
- b) Aldermen

36. **Mayor Guinta advises that immediately following adjournment the Board will hold a negotiation strategy session with the Chief Negotiator and if there is no further business a motion is in order to adjourn.**



CITY OF MANCHESTER

Office of the City Clerk



Leo R. Bernier
City Clerk

Carol A. Johnson
Deputy City Clerk

Paula L-Kang
Deputy Clerk
Administrative Services

Matthew Normand
Deputy Clerk
Licensing & Facilities

Patricia Piecuch
Deputy Clerk
Financial Administration

Memo To: Board of Mayor and Aldermen

From: Carol A. Johnson
Deputy City Clerk

Date: April 24, 2007

Re: Minutes of Meetings

Enclosed for your review and consideration are minutes of meetings presented on the Board's next agenda as follows:

February 6, 2007 (three meetings)

February 20, 2007 (two meetings)

Enclosures

MANCHESTER HEALTH DEPARTMENT MONTHLY REPORT SUMMARY, APRIL 2007

INSTITUTIONAL INSPECTIONS

PROGRAM LISTING:

Arbovirus Surveillance & Control

Chronic Disease Prevention

Communicable Disease Control

Community Epidemiology

Dental Health

Environmental Planning and Pollution Control

Food Protection

HIV Prevention

Immunizations

Institutional Inspections

Lead Poisoning Prevention

Public Health Investigations

Public Health Preparedness

Refugee Health

School Health

Sexually Transmitted Disease Control

Tuberculosis Control

Water Quality

Youth Health Promotion

Mission:

Promote safe and sanitary environments in childcare facilities, foster care homes, schools, and residential group homes to prevent injuries and illnesses associated with such places

Summary of Programs:

The Environmental Health Division is responsible for the inspections of childcare facilities, foster homes, residential group homes and public and non-public schools. These inspections are conducted in fulfillment of the State licensing process. Childcare facilities are inspected every three years as required by New Hampshire Department of Health and Human Services (NHDHHS), Bureau of Childcare Licensing guidelines. Other facilities are inspected per their licensing regulations.

It is important to note that with the exception of a food permit for those facilities which provide food to more than 12 individuals, all licensing is done by State agencies.

The Division uses forms and checklist provided by the licensing authority. In the absence of such a form, the Division will use the best available professional guidance to determine compliance with environmental health standards. All complaints relative to childcare facilities are handled directly through NHDHHS. The Division will provide assistance as requested.

All public school inspection findings are communicated to the school principal, superintendent's office, and the Facilities Division of the Manchester Department of Public Works for follow-up.

The Division does charge childcare providers for the inspection service. The amount is determined by the size of the establishment. Childcare facilities holding a valid food permit (not including not-for-profit permits) are not charged for a childcare inspection. Foster care inspections are done without charge as are public and non-public school inspections.

Summary of Activities:

- Conducted 7 inspections of home based childcare facilities in FY07*.
- Conducted 20 inspections of group childcare facilities in FY07*.
- Conducted 29 inspections of foster care homes/facilities in FY07*.
- Conducted 32 school inspections in FY07*.

*Year to date

Program Notes and Trends:

The number of all institutional inspections has remained relatively constant over the past few years. The number of inspections for childcare facilities has remained relatively constant of the past five years and little change is expected. With these facilities on a 3-year inspection cycle, the burden on staff time is minimized.

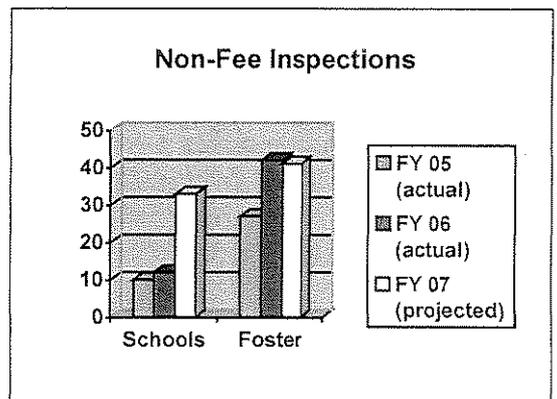
The number of school inspections has fluctuated over the past five years. There are over 40 public and private schools which require inspection. There is a significant burden on worker time (2 hours per inspection), based on the need for inspections, notice given Division staff and the varying (and inconsistent) inspection frequency required. Over the past three years these inspections have tripled. These inspections are not fee based.

The number of foster care inspections has grown by 55 percent over the past 3 years. These inspections are not fee based.

Recommendations:

Given the issues mentioned above, the following should be evaluated AND policies developed to address them.

1. Schedule a meeting with representatives from the various licensing agencies to better understand their expectations, deadlines and processes.
2. Educate the public school administration to emphasize the sensitivity to our schedules. Ensure that ample notice is given prior to requesting an inspection.
3. Review the Division's cost of services, considering revenue and actual time spent during inspections and re-inspections. The inspections for which we do not charge are in essence and unfunded mandate. Perhaps the Division should explore "charge backs" to the schools or Medicaid in the case of group living.
4. Review other City Departments fee schedules for foster care and non-profit inspection to ensure consistency.
5. Provide these facilities with resources pertaining to environmental health issues, through mailing, site visits and the Internet.



R

COMMUNITY ACTIVITIES

Luxottica Vision Van: Manchester has been chosen to host the Luxottica Group Foundation Vision Van. The Luxottica Vision Van has provided free eye exams and free glasses to hundreds of children in need across North America. On Thursday, May 10th at Beech Street School, and Friday, May 11th at the Manchester Health Department, youth meeting certain specified criteria, will be eligible for a free eye exam and free eyeglasses. The criteria which will be used include: youth between ages 5-21 living in Manchester or our surrounding communities, of low income or of the working poor, and those who have been pre-screened and confirmed as having a visual need. The goal of this offering is to screen 100 youth each day for a total of 200 youth over the two-day period of time. We have reached out to many different community agencies that work with youth within this age range in order to assure we target as many children as possible.

Sustainable Access Project: The Manchester Sustainable Access Coalition has been awarded \$40,000 by the Bean Foundation to continue its planning around the development of a safety net health care delivery system for Manchester. The Coalition has also submitted an Endowment for Health implementation proposal for \$809,715 to support the formalization and further development of a community health system strategic planning board (Strategic Planning Board), the implementation of a new primary care health center on the west side of Manchester (the West Side Neighborhood Health Center) and the technical assistance and support needs of the Manchester Community Health Center's imminent physical move and expansion.

Dotty Bazos, the consultant for the Manchester Sustainable Access Project, and Anna Thomas, Public Health Administrator with the MHD, have submitted an article to the NH Bar Journal entitled "Manchester's Health Care Safety Net 'Intact But Endangered'" for publication in May. The authors conclude that there is a need for the development of an economically sustainable system of comprehensive coordinated primary care for Manchester's most vulnerable populations. The primary care delivery systems in the City are stressed, in large part from serving a growing population of persons who live in poverty, are uninsured, underinsured, or on Medicaid. Since no near-term relief from federal or state government sources is expected, the community has taken a proactive approach to health system reform and has established a community collaborative to strengthen its current health delivery infrastructure.

Oral Health: In Manchester, oral disease impacts the physical, social, economic and psychological health of many families. Among the city's kindergarten population, 32.2% lacked a dental home. Among 2nd and 3rd graders screened in Manchester's Title 1 schools, more than 1 in 2 had experienced tooth decay, and 1 in 4 had untreated decay. Only 27% of these children had sealants, as compared to the Healthy People 2010 Goal of 50%.

In Fiscal Year 2004, a limited restorative treatment program for children was created in collaboration with community dentists. The *Take 5 Program* provides treatment services including oral health evaluations, fillings, extractions, x-rays, sealants and emergency care for children in pain. Created as partnership with the local dental community, the MHD initially received CIP funding in the amount of \$20,000.00 to help offset the costs of the program. Despite reductions in funding, a monthly clinic is held on the Health Department's Dental Van in collaboration with Dr. Sarah Katz.

Continuing the *Take 5 Program* and other community-based programs enhancing access to oral health care such as *Dentists with a Heart*, is a critical role in our community that the Health Department is able to meet.

FOR MORE INFORMATION

Visit our website at <http://www.manchesternh.gov/CityGov/HLT/Home.html>, or call 624-6466

R

Memo

To: Alderman Theodore Gatsas
From: Brandy Stanley
CC: Board of Mayor and Aldermen, Jay Minkarah, Randy Sherman
Date: 4/20/2007
Re: Manchester Place Lease Terms

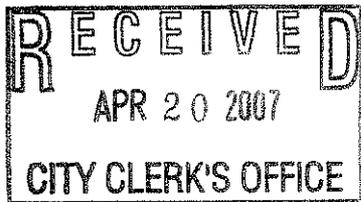
In response to your request last week for information regarding the Manchester Place Parking Garage lease, please find below the terms of the lease and my opinions about the likelihood of payment under the garage lease. While I am not privy to much of the information to do with the building, it is my understanding that the real estate tax revenue offsets the debt service currently paid by the Parking Division. As an aside, please note that the tax revenue is not disbursed to the parking fund, and the enterprise has \$4.3 million in debt on its balance sheet with no offsetting revenues. While this does not create a solvency issue, it will affect the enterprise's ability to obtain financing, should it attempt to do so in the future.

- 1) Rent is 50% of Net Operating Income for the garage only
- 2) First annual rent payment was due 2-1-07 for calendar year 2006
- 3) Expenses are comprised of the following:
 - a. Taxes & insurance
 - b. .15 per square foot structural reserve
 - c. \$110,400 project contribution to owner of garage parcel (land)
 - d. 6% per year of gross revenues as a management fee
 - e. Actual operating expenses of the garage (utilities, equipment maintenance, etc.)
- 4) Starting in 2016, if annual rent payments do not average \$30,000 per year, there is provision to set residential parking revenues at \$72,000 per year, but only if the developer meets certain profit objectives, which are not currently being met

Given the above terms, I do not anticipate any rent payments to the city in the near future. Conversations with the developer have led me to believe that the parking garage is not generating sufficient income to cover the expenses as listed above for the following reasons:

1. In order to lease the building, parking rates were reduced or abated entirely
2. There has been little outside parking leasing
3. The developer has stated that profit from the development is close to break-even
4. The developer is currently negotiating a contract for parking with an outside organization, however the rates they are discussing are too low to generate enough income to achieve profitability on the parking garage
5. The developer has stated that parking rates will increase in the future as the building is almost leased out, however this will be a slow process, and even at the \$72,000 level, there will not be enough revenues to offset the expenses

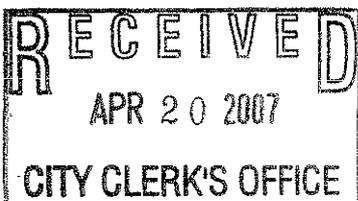
Lastly, Manchester Place has not provided me with the required financial statements and rent calculations for 2006. I initially asked for these in January, and they have informed me that I should have them by May 3rd. At that time, I will review the financial statements, forward them to Randy Sherman and report back to the board on our findings.



Memo

To: Board of Mayor and Aldermen
From: Brandy Stanley
CC: Jay Minkarah
Date: 4/19/2007
Re: Pay & Display Financial Results

Per Alderman Mark Roy's request in the Traffic and Public Safety meeting on Tuesday, April 17th, attached please find a spreadsheet detailing the financial results of the installation to date. Please do not hesitate to contact me should you have any questions regarding the information provided on the spreadsheet. I can be reached at 624-6580 or on my cell phone at 289-1338.



D

City of Manchester
Pay & Display Financial Results

	Dec-06	Jan-07	Feb-07	Mar-07	YTD Total	Annualized
Single Space Revenue	\$ 35,814.75	\$ 19,753.16	\$ 19,694.19	\$ 24,164.41	\$ 99,426.51	\$ 298,279.53
P&D Revenue	\$ 36,509.30	\$ 40,123.55	\$ 36,639.95	\$ 42,784.75	\$ 156,057.55	\$ 468,172.65
Total Revenue	\$ 72,324.05	\$ 59,876.71	\$ 56,334.14	\$ 66,949.16	\$ 255,484.06	\$ 766,452.18
Jun-Nov 2006 Average Revenue	\$ 59,746.20	\$ 59,746.20	\$ 59,746.20	\$ 59,746.20	\$ 238,984.80	\$ 716,954.40
Total Revenue Increase	\$ 12,577.85	\$ 130.51	\$ (3,412.06)	\$ 7,202.96	\$ 16,499.26	\$ 49,497.78
Increase %	21.05%	0.22%	-5.71%	12.06%	6.90%	6.90%
P&D Increase	\$ 12,577.85	\$ 16,192.10	\$ 12,708.50	\$ 18,853.30	\$ 60,331.75	\$ 180,995.25
Increase %	52.56%	67.66%	53.10%	78.78%	63.03%	63.03%
Communications	\$ 2,790.00	\$ 2,790.00	\$ 2,790.00	\$ 2,790.00	\$ 11,160.00	\$ 33,480.00
Credit Card Rejects	\$ 1,446.30	\$ 486.75	\$ 292.75	\$ 158.00	\$ 2,383.80	\$ 7,151.40
Credit Card Fees	\$ 2,716.22	\$ 2,976.74	\$ 2,704.52	\$ 2,265.78	\$ 10,663.26	\$ 31,989.78
Total P&D Expenses	\$ 6,952.52	\$ 6,253.49	\$ 5,787.27	\$ 5,213.78	\$ 24,207.06	\$ 72,621.18
Net Revenue Increase	\$ 5,625.33	\$ 9,938.61	\$ 6,921.23	\$ 13,639.52	\$ 36,124.69	\$ 108,374.07
Net Revenue Increase %	9.42%	16.63%	11.58%	22.83%	15.12%	15.12%
Credit Card Revenue	\$ 7,682.75	\$ 8,717.20	\$ 8,658.75	\$ 10,867.80	\$ 35,926.50	\$ 107,779.50
Credit Card Fee %	35.35%	34.15%	31.23%	20.85%	29.68%	29.68%
Credit Card Revenue %	21.04%	21.73%	23.63%	25.40%	23.02%	23.02%
Average CC Transaction	\$ 0.79	\$ 0.81	\$ 0.83	\$ 0.84	\$ 0.82	\$ 0.82
Average Transaction	\$ 0.60	\$ 0.62	\$ 0.63	\$ 0.63	\$ 0.62	\$ 0.62
Last Year Results	\$ 56,116.87	\$ 53,551.00	\$ 53,428.00	\$ 69,030.00	\$ 232,125.87	\$ 696,377.61
% Increase	28.9%	11.8%	5.4%	-3.0%	10.1%	10.1%

D

JUDD GREGG
NEW HAMPSHIRE

COMMITTEES:

BUDGET, *Ranking Member*

APPROPRIATIONS

HEALTH, EDUCATION, LABOR
AND PENSIONS

United States Senate

WASHINGTON, DC 20510-2904
(202) 224-3324

OFFICES:

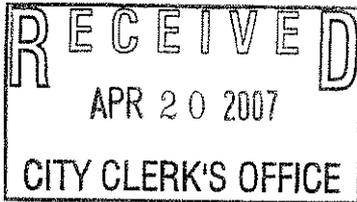
125 NORTH MAIN STREET
CONCORD, NH 03301
(603) 225-7115

41 HOOKSETT ROAD, UNIT 2
MANCHESTER, NH 03104
(603) 622-7979

16 PEASE BOULEVARD
PORTSMOUTH, NH 03801
(603) 431-2171

170 MAIN STREET
NASHUA, NH 03060
(603) 577-3823

60 PLEASANT STREET
BERLIN, NH 03570
(603) 752-2604



April 19, 2007

Mr. Leo Bernier
Manchester City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Leo:

Thank you for sending me a copy of the City's letter to the Citizens' Stamp Advisory Committee regarding the Cathedral of the Pines. I appreciate knowing of the Board's support for a commemorative stamp in honor of the Cathedral. For your information, enclosed is a recent letter I received from the US Postal Service in response to my letter in support of the Cathedral.

I will let you know of additional information I receive on this issue. In the meantime, please let me know if I can be helpful with other matters.

Sincerely,



Judd Gregg
U.S. Senator

JG/ml
Enclosure



MAR 05 2007



March 2, 2007

The Honorable Judd Gregg
United States Senator
125 North Main Street
Concord, NH 03301-4921

Dear Senator Gregg:

This responds to your February 14 letter in which you express support for the issuance of a commemorative stamp featuring the Cathedral of the Pines national war memorial in Rindge, New Hampshire.

Thank you for your interest in our stamp program. Each year, the U.S. Postal Service receives thousands of suggestions for new postage stamps. As the number of stamps we issue is limited, the Citizens' Stamp Advisory Committee was established in 1957 to review all suggestions and make recommendations for new stamps to the Postmaster General. The Committee members base their recommendations on national interest, historical perspective, and other criteria.

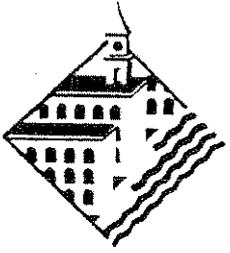
The Committee decides on new stamp subjects far in advance of the issue date in order to provide lead-time for planning, designing, production, and distribution. Currently, stamps for 2009 and subsequent years are being considered. Although many of the subjects for upcoming new stamps have been identified, no public announcement of individual new stamps is made until the entire stamp program for that year has been approved. This normally occurs in the fall preceding the year of issuance. Your support for this subject is being included in the Committee's files. If it is approved for issuance in the future, the announcement will be made publicly, in keeping with our standard practice.

If I can be of assistance in other postal matters, please let me know.

Sincerely,

Ken Carrier
Manager, Government Relations

E



MANCHESTER
Historic Association

Millyard Museum
Research Center

BOARD OF TRUSTEES

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Toni H Pappas

Vice President

Elizabeth L. LaRocca

Treasurer

William J. Beauchesne

Secretary

Patricia S. Meyers

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Donald E. Gardner
Frederick L. Matuszewski
Kathleen Mirabile

Trustees

Brenda Barton
Milton J. Canotas
S. William Dahar II
Gregory G. Hood
Matthew J. Kfoury
Robert L. Macieski
Walter P. Milne
Robert P. Mongan
Margaret O'Brien
Judith K. Pence
Debra Davis Timberlake

Trustee Emeriti

William S. Green
James A. Shanahan, Jr.

**EXECUTIVE
DIRECTOR**

Gail Nessell Colglazier

Incorporated in 1896 as
a non-profit institution
to collect, preserve,
and make known
Manchester's history.

129 Amherst Street
Manchester, NH 03101
603-622-7531
Fax 603-641-8191

www.manchesterhistoric.org

March 23, 2007

Denise Van Zanten, Director
Manchester City Library
405 Pine Street
Manchester, NH 03104

Dear Ms. Van Zanten:

Congratulations! I am pleased to inform you that the Manchester Library, along with the City of Manchester, has been selected to receive one of the Manchester Historic Association's 2007 Historic Preservation Awards. As you may know, our annual Preservation Awards program honors individuals, organizations, or projects that have made important contributions toward preserving Manchester's heritage.

The Awards Committee was impressed with the wonderful job the library did in making needed upgrades to the building while at the same time maintaining the historical elements of the building's architecture. For these reasons the MHA is pleased to honor the Library and the City in the category of Preservation of a Public Building.

I have reserved two tickets for you at the Preservation Awards Dinner, which will be held at The Event Center at C.R. Sparks on Wednesday, May 9 at 5 p.m. There will be a chance to socialize with others interested in preserving Manchester's history and to help celebrate an excellent year for preservation work in the city. The evening will also include the auction of "New Day-Amoskeag" an original pastel painting by Manchester artist Randy Knowles. Proceeds from the auction will benefit the Historic Association's preservation activities.

We hope you will be able to join us for the evening; please call me at the Historic Association (603 622-7531, ext 223) to confirm your attendance. (Additional tickets for the event may be purchased for \$75 each.)

Congratulations on being selected for this award, and thanks to all involved in the efforts to preserve this historic building. Your dedication and enthusiasm mean a great deal to all of us who live or work in Manchester. Even more importantly, your efforts have helped to preserve the city's past for future generations.

On behalf of the Awards Committee, I look forward to seeing you on May 9.

My best,

Gail Nessell Colglazier
Executive Director

P.S. Our photographer for the awards program, Althea Haropoulos, will call you shortly to make arrangements to take some shots of the library for the program.

cc: Mayor Frank Guinta

F



Comcast Cable
54 Regional Drive
Concord, NH 03301

RECEIVED
APR 24 2007
MAYOR'S OFFICE

April 23, 2007

Mayor Frank Guinta
City of Manchester
One City Hall Plaza
Manchester, N.H. 03101

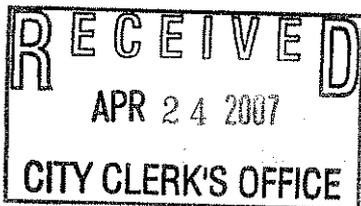
Dear Mayor Guinta:

Enclosed is the Comcast franchise fee payment for the first quarter of 2007, along with a backup detailed accounting sheet. If you have any questions regarding this payment, please feel free to contact me at 603-224-0957 ext. 202.

Sincerely,

Bryan Christiansen
Sr. Manager of Government & Community Relations

Enclosed:
Check number: 289107250, \$332,841.94



G



COMCAST FINANCIAL AGENCY CORPORATION
 A Comcast Cable Communications Group Company
 Northern Division Office
 676 Island Pond Road
 Manchester, NH 03109

REMITTANCE ADVICE

No. 289107250

Date : 12-APR-07

Vendor Name : MANCHESTER CITY OF

Vendor No. : 154772

INVOICE NO.	INVOICE DATE	DESCRIPTION	DISCOUNT AMOUNT	NET AMOUNT
314CR03010	01-MAR-07	2A-SK	0.00	332,841.94
TOTAL			0.00	332,841.94

THE FACE OF THIS DOCUMENT HAS A MULTI COLORED BACKGROUND - NOT A WHITE BACKGROUND



COMCAST FINANCIAL AGENCY CORPORATION
 A Comcast Cable Communications Group Company
 Northern Division Office
 676 Island Pond Road
 Manchester, NH 03109



Bank One, NA
 Columbus, OH



No. 289107250

Date 12-APR-07

Void After 180 Days

Pay Three Hundred Thirty-Two Thousand Eight Hundred Forty-One Dollars
 And 94 Cents*****

\$ ****332,841.94

To The Order Of MANCHESTER CITY OF NH
 1 CITY HALL PLAZA
 MANCHESTER, NH 03101

Authorized Signature

Authorized Signature

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

COMCAST
NORTHCENTRAL DIVISION

CITY OF MANCHESTER
Period: Jan. 1, 2007 thru Mar. 31, 2007

Totals

Totals By Service:

Basic Service Revenue	\$ 4,490,327.47
Pay Service Revenue 1	\$ 943,448.42
Other Revenue 2	\$ 525,342.92
Digital Revenue	\$ 771,280.45
Late Fee Revenue	\$ 26,190.05
Subtotal	<u>\$6,756,589.31</u>

Totals By Non Service:

Leased Access Revenue	\$ 33,164.34
Less Bad Debt	\$ (132,914.85)
Subtotal	<u>(\$99,750.50)</u>

Total Gross Revenue \$6,656,838.80

Franchise Fee 1Q (5%) \$332,841.94

Franchise Fee 1Q Due \$332,841.94

1 - Pay Service includes all Pay Channels and Pay Per View Movie/Event revenue.

2 - Other Revenue includes converter, remote, installation, TV Guide,
wire maintenance and other misc. billing adjustments.

(If you have any questions regarding this payment, please call Evan Jeanes at 603-628-3748).

Authorized Comcast Representative:



Date: 4/10/07

FORM B : COPY FOR TOWN (SUMMARY)

6

SYSTEM NAME: COMCAST OF NEW ENGLAND

FRANCHISE NAME: CITY OF MANCHESTER, NH

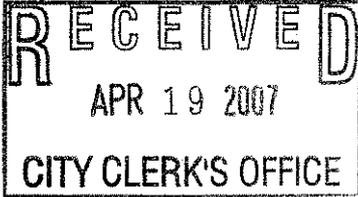
PAID TO: CITY OF MANCHESTER

TERM: 2007 QUARTERLY

Type	REVENUE Category	JAN 07	FEB 07	MAR 07	Total 1st Qtr
Service	Basic Revenue	\$ 1,463,746.69	\$ 1,486,005.41	\$ 1,540,575.37	\$ 4,490,327.47
Service	Premium / Pay Revenue	\$ 317,884.81	\$ 317,014.95	\$ 308,548.66	\$ 943,448.42
Service	Other Revenue	\$ 184,276.68	\$ 179,456.29	\$ 161,609.95	\$ 525,342.92
Service	Digital Revenue	\$ 237,892.35	\$ 254,772.83	\$ 278,615.27	\$ 771,280.45
Service	Late Fee Revenue	\$ 9,686.30	\$ 8,556.44	\$ 7,947.31	\$ 26,190.05
SUB TOTAL SUBSCRIBER REVENUE		\$ 2,213,486.83	\$ 2,245,805.92	\$ 2,297,296.56	\$ 6,756,589.31
Non Service	Home Shopping Network	\$ -	\$ -	\$ -	\$ -
Non Service	Advertising Revenue (Local)	\$ -	\$ -	\$ -	\$ -
Non Service	Advertising Revenue (National)	\$ -	\$ -	\$ -	\$ -
Non Service	Advertising Revenue (Regional)	\$ -	\$ -	\$ -	\$ -
Non Service	Leased Access Revenue	\$ 10,276.30	\$ 11,399.66	\$ 11,488.38	\$ 33,164.34
Non Service	Bad Debt	\$ (62,847.22)	\$ (35,088.84)	\$ (34,978.79)	\$ (132,914.85)
SUB TOTAL NON SUBSCRIBER REVENUE		\$ (52,570.91)	\$ (23,689.18)	\$ (23,490.41)	\$ (99,750.50)
TOTAL REVENUE		\$ 2,160,915.91	\$ 2,222,116.74	\$ 2,273,806.15	\$ 6,656,838.80
FRANCHISE FEE %		5.00%	5.00%	5.00%	5.00%
LOB 01	Cable franchise fee	\$ 110,674.34	\$ 112,290.30	\$ 114,864.83	\$ 337,829.47
LOB 36	Ad sales franchise fee	\$ (2,628.55)	\$ (1,184.46)	\$ (1,174.52)	\$ (4,987.53)
	Fee on Fee	\$ -	\$ -	\$ -	\$ -
	Less: \$0.17/Sub/Mnth	\$ -	\$ -	\$ -	\$ -
TOTAL FRANCHISE FEE DUE		\$ 108,045.80	\$ 111,105.84	\$ 113,690.31	\$ 332,841.94

FORM A : COPY FOR TOWN (DETAIL)

6



Corcoran Environmental Services, Inc.
 67-1 West Merrimack Street
 Manchester, NH 03101
 Phone: (603) 413-6799
 Fax: (603) 413-6053
www.ces-online.com

April 17, 2007

**Via Certified Mail
 Return Receipt Requested**

Board of Mayor and Alderman
 City of Manchester
 One City Hall Plaza
 Manchester, NH 03101

**RE: NEWCOR Material Recovery Facility
 New Hampshire Department of Environmental Services
 Waste Management Division Permitting
 CMA #652-A**

To Whom It May Concern:

The purpose of this letter is to provide notice of the planned filing of the NHDES Standard Facility Permit Application for the NEWCOR Material Recovery Facility (MRF) that will be located at the site of the existing City of Manchester Solid Waste Drop-off Facility on Dunbarton Road. The project is being completed in accordance with our existing recycling agreement and ground lease, executed with the City on January 30, 2006. This notice is being provided to satisfy the requirements of NHDES for notifying the host Municipality and Host Solid Waste Management District (City is its own district). A copy of the permit application is also enclosed for your reference.

Design and construction are being performed in accordance with the requirements of the New Hampshire Department of Environmental Services (NHDES) Waste Management Division and other applicable regulations. The application is anticipated to be filed by with the NHDES by April 13, 2007. Construction of the recycling facility is anticipated to commence in July 2007 and be completed and operational by May 2009

Construction will include installation of a 49,000 square foot material processing building, and 11,900 square feet of connected office and equipment maintenance areas, trailer and vehicle storage areas, and loading docks. The project will also

H

include the reconstruction of a portion of the existing City drop-off area to accommodate the new facility. The reconstruction will include new retaining walls and paved roadways. The proposed MRF will be located to the south of the existing drop-off facility and will incorporate the area currently occupied by the large soil stockpile. Deliveries to the facility will be made to the MRF through the existing facility roadway off Dunbarton Road.

The solid waste recycling facility to which this permits applies is the NEWCOR MRF. The facility will be located off of Dunbarton Road on the City owned parcel occupied by the City solid waste drop-off facility and highway department storage yard. The facility will be owned and operated by Corcoran Environmental Services of Kennebunk, Maine, under the terms of their recycling contract and ground lease with the City of Manchester. The contractor completing the curb side recycling collection operations in the City will also operate out of the proposed facility. The facility will receive recyclable materials collected from residents and commercial enterprises located within the City of Manchester and other municipal and commercial sources throughout New England and New York. The facility has a projected life expectancy of at least 30 years.

The material recovery facility will manage the following types of solid waste: old news print, box board and corrugated cardboard, fiber, mixed paper, glass, plastics, aluminum and ferrous and non-ferrous metals. Materials will be delivered to the facility as mixed (single stream) materials or separated fiber and containers materials depending on the method of collection in curbside collection vehicles, roll-off containers, or trailers.

The standard facility permit application includes management of an average of 350 tons per day of mixed recyclables. Temporary storage of 700 tons of unprocessed material within the recycling building, storage of 1000 tons of processed materials (baled or loose) within the building, within storage trailers or outdoors as applicable. Management and temporary storage of up to 150 tons of residue materials not suitable for recycling is also included. Residue may consist of trash, non-recyclable plastics or other metals, and other materials removed during the processing and will be removed from the site for disposal.

For additional information regarding the permit applications you may contact Mr. Patrick Corcoran, President, Corcoran Environmental Services, PO Box 536 West Kennebunk, ME 04043 (207-985-6687), Ms. Joanne McLaughlin at City of Manchester, Department of Public Works, 277 Maple Street, Manchester, NH 03103 (603 624-6444) or Mr. Jeff Murray, P.E., at CMA Engineers, Inc., 35 Bow Street, Portsmouth, NH, 03801 (603-431-6196).

The standard permit application can be reviewed at the Department of Public Works on Maple Street during the City's normal business hours and at NHDES located at 29 Hazen Drive, Concord, NH. We also note that the proposed project will require

approvals from the City Zoning Board of Adjustment and Planning Board, and these applications are being filed concurrently.

The New Hampshire Solid Waste Rules have specific procedures for the review and issuance of the Standard Permit Application. The procedures involve a series of steps, which are depicted on the enclosed flow chart. If you have any questions regarding the permit application review process, or wish to comment on the subject application, please contact Mr. Michael Guilfooy at NHDES-Waste Management Division, 29 Hazen Drive, P.O. Box 95, Concord, NH, 03302-0095 (603 271-2925).

Thank you for your cooperation on this project.

Very truly yours,



Patrick J. Corcoran
President

Cc: Wayne Wheeler, NHDES

Enclosures

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Human Resources/Insurance respectfully advises, after due and careful consideration, that it has authorized the Airport Director to proceed with preparing an employee retirement/resignation policy for aviation employees and report back to the committee at a future meeting.

(Unanimous vote.)

Respectfully submitted,


Clerk of Committee


To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Lands and Buildings respectfully recommends, after due and careful consideration, that ROW property located at the junction of Edna and Claire Streets be declared surplus of City needs and disposed of through sale to the abutter, Albert O. Delacey, owner of property at 80 Edna Street. The Committee notes that such property has value only to an abutter, and any other abutters have declined interest in purchasing such parcel.

Sale is recommended at a price of \$9,000, a price deemed reasonable by the Board of Assessors, and contingent upon all costs incurred by the City in subdividing the land shall be paid for by Mr. Delacey, the land acquired by Mr. Delacey be merged with the abutting parcel currently owned at TM853, Lot 49; and restrictions shall be contained in the deed to include appropriate language for non-building and development purpose as recommended by the Environmental Protection Division.

The Committee recommends that City staff be authorized to prepare and review any document relating to such transaction as deemed appropriate and the Mayor be authorized to execute any documents related to such disposition of property subject to the review and approval of the City Solicitor.

(Unanimous vote)

Respectfully submitted,


Clerk of Committee




L+B 12-05-06 Tabled
pending notification to
abutters.



RODKEY CRAIGHEAD, JR.
JOANNE MARTIN-CRAIGHEAD
DEBBIE MARTIN-DEMERS
CATHERINE L. BAUMANN

Craighead & Martin, P.L.L.C.
ATTORNEYS AT LAW
62 STARK STREET, MANCHESTER, NH 03101-1934

TEL. 603-641-9555
FAX 603-647-1331

November 22, 2006

Board of Mayor and Aldermen
c/o City Clerk's Office
One City Hall Plaza
Manchester, NH 03101

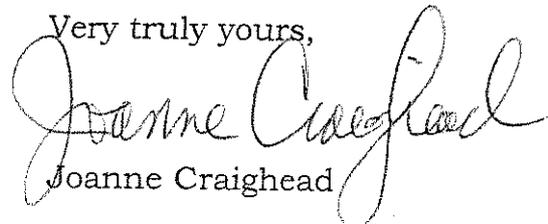
RE: Purchase of property owned by the City of Manchester

Dear Honorable Mayor and Members of the Board:

Our office represents the interest of Mr. Albert O. Delacey who is the current owner of real estate located at 80 Edna Street in Manchester, New Hampshire. Mr. Delacey's property abuts a tract of land which is current owned by the City of Manchester. I have enclosed a copy of the recorded plan along with a copy of the tax map that I obtained from the assessor's office which partially delineates that tract. I have highlighted the tract on both of these documents, but I am unable to provide you with any map or lot numbers as the assessor's office did not have one. It is my understanding that the process for requesting a sale of this property is to make a written request to you. Mr. Delacey is requesting a buy out of this tract which abuts his property in order to further improve his property.

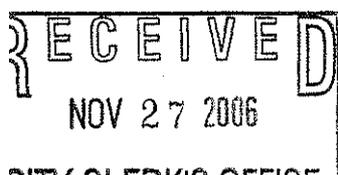
Please provide me with what additional information you will require and what the next step will be in this process. Thank you for your time and attention to this matter.

Very truly yours,



Joanne Craighead

JC/td
Enclosures
Albert Delacey

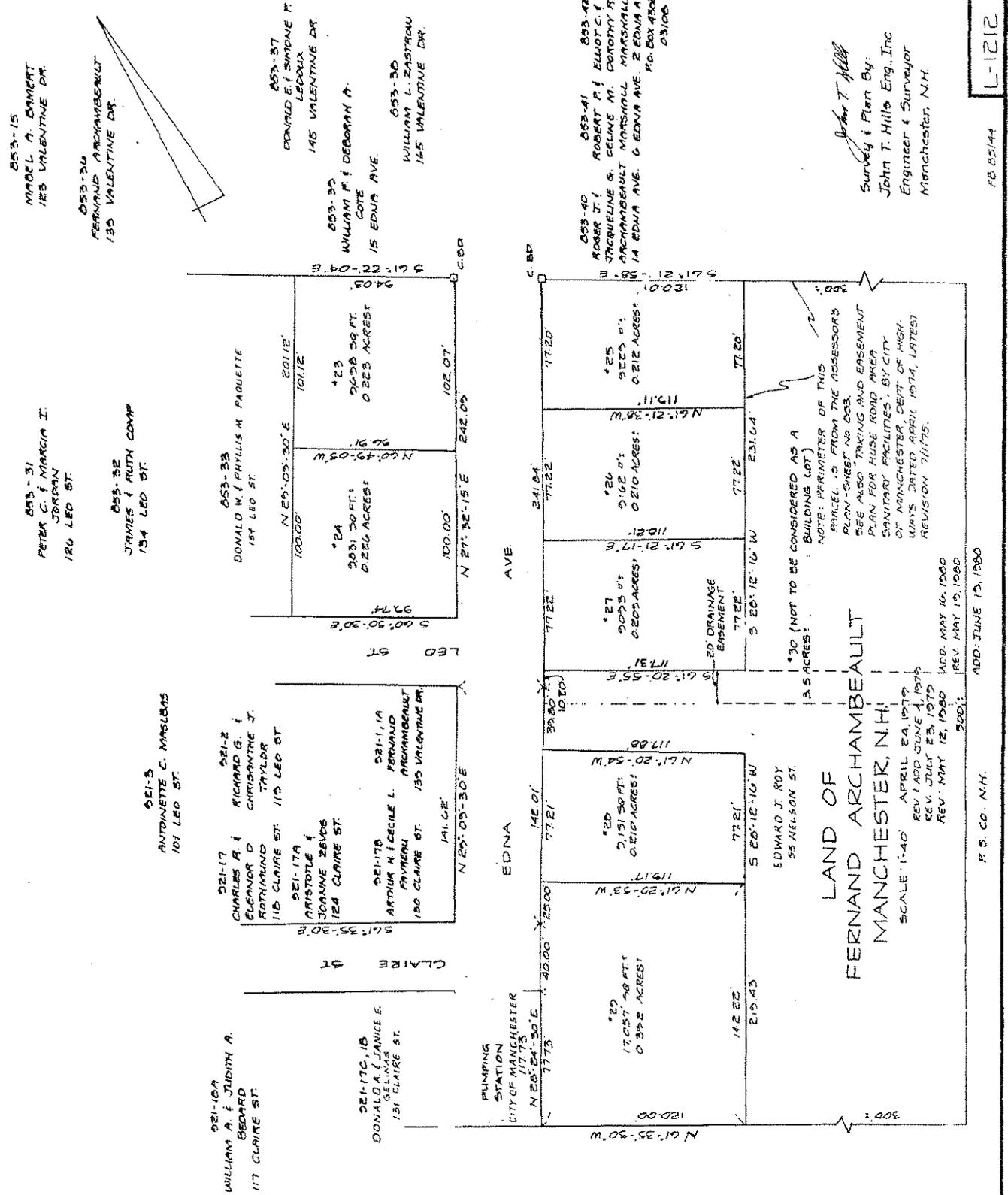


60 JP
9800 #

JUL 23 10 30 AM '80

HILLSBOROUGH COUNTY
REGISTERED PLANNING

Plan
13286
Dt. # 29



Survey & Plan By:
John T. Hillis
Engineer & Surveyor
Manchester, N.H.

L-1212

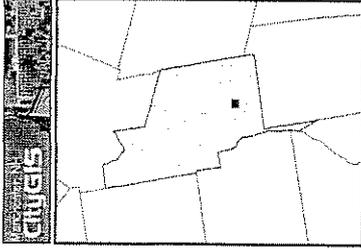
FD 05/144

#13286 DR29

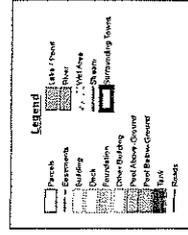
TO: Register of Deeds, Nashua, N.H.
FROM: City Planning Board, Manchester, N.H.

The subdivision as shown on this plan has been approved and this plan is hereby approved for recording.
July 13, 1980
[Signature]

F.S.C.O.

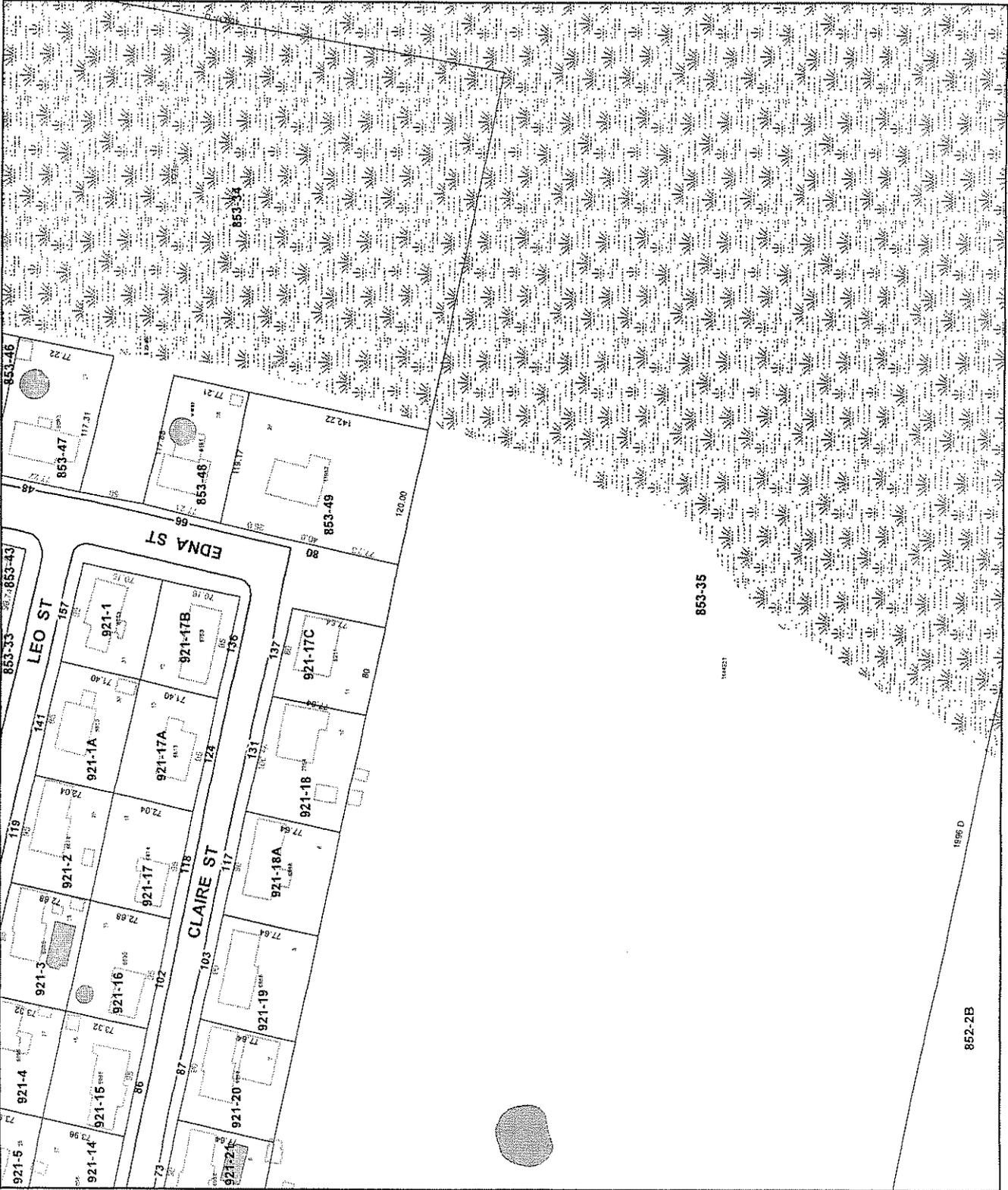


Area Map Showing Extent of Map A:LEP



DISCLAIMER

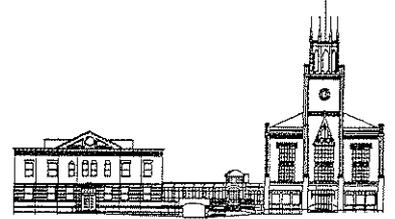
The information appearing on this map is for the convenience of the user and is not an official public record of the City of Manchester, NH (the "City"). This map is not survey-quality, and it does not constitute a warranty of accuracy. The City makes no warranties, expressed or implied, concerning the accuracy, completeness, reliability, or suitability of this information for any particular use. The City assumes no liability whatsoever associated with the use or misuse of this information. This map was compiled from various City, County, and State government agencies and departments, and are available for inspection and copying during normal business hours. By using this map, you agree to these terms and conditions.





CITY OF MANCHESTER Board of Assessors

One City Hall Plaza, West Wing
Manchester, New Hampshire 03101
Tel: (603) 624-6520 – Fax: (603) 628-6288
Email: assessors@ci.manchester.nh.us
Web: www.ManchesterNH.Gov



David M. Cornell, Chairman
Thomas C. Nichols
Stephan W. Hamilton

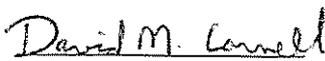
Christine Hanagan
Assistant to Assessors

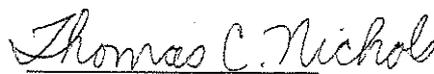
To: Committee on Lands and Buildings
From: Board of Assessors
Date: December 5, 2006
Re: Request to Purchase Property Abutting 80 Edna Street

The Assessors have completed an analysis of the estimated market value of the above-referenced property. The following is a summary of important facts and the value estimate:

Property Location	Edna Street (see attached GIS map)
Assessors Map/Lot	No Map and Lot assigned to property
Property Owner	City of Manchester
Property Type	Vacant land with a sewer easement
Assessing Neighborhood	Neighborhood 400
Improved/Vacant	Vacant
Total Land Area	4,327 square feet
Current Zoning	R-1B
Overlay District	N/A
Easements/Restrictions	36" sewer truck line and a 20 foot-wide sewer easement
Utilities Available	Water, Sewer and Electric
Total Current Assessment	No Map and Lot assigned to property
Indicated Value/Unit	\$2.10 per square foot
Indicated Value	\$9,000 (rounded)
Comments	The parcel is approximately 56' wide and 78' deep. Zoning is R-1B, residential single family. The subject parcel is unbuildable as minimum lot requirements are 75 feet of frontage and total lot size of 7,500 square feet.

Respectfully submitted,


David M. Cornell
Enclosure:


Thomas C. Nichols


Stephan W. Hamilton



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

November 30, 2006

Committee on Lands and Buildings
City Hall
One City Hall Plaza
Manchester, NH 03101

re: *Sale of City-owned land abutting 80 Edna Street*

Honorable Committee Members:

The owner of a residence at 80 Edna Street has requested permission to acquire a small, 0.1 acre, section of city-owned land which abuts their property (see attached map).

Our preliminary research has discovered that a main 36" sewer truck line and an accompanying 20 foot-wide sewer easement goes through the parcel in question, and that a sewer manhole requiring routine maintenance from the City is also situated on that same land.

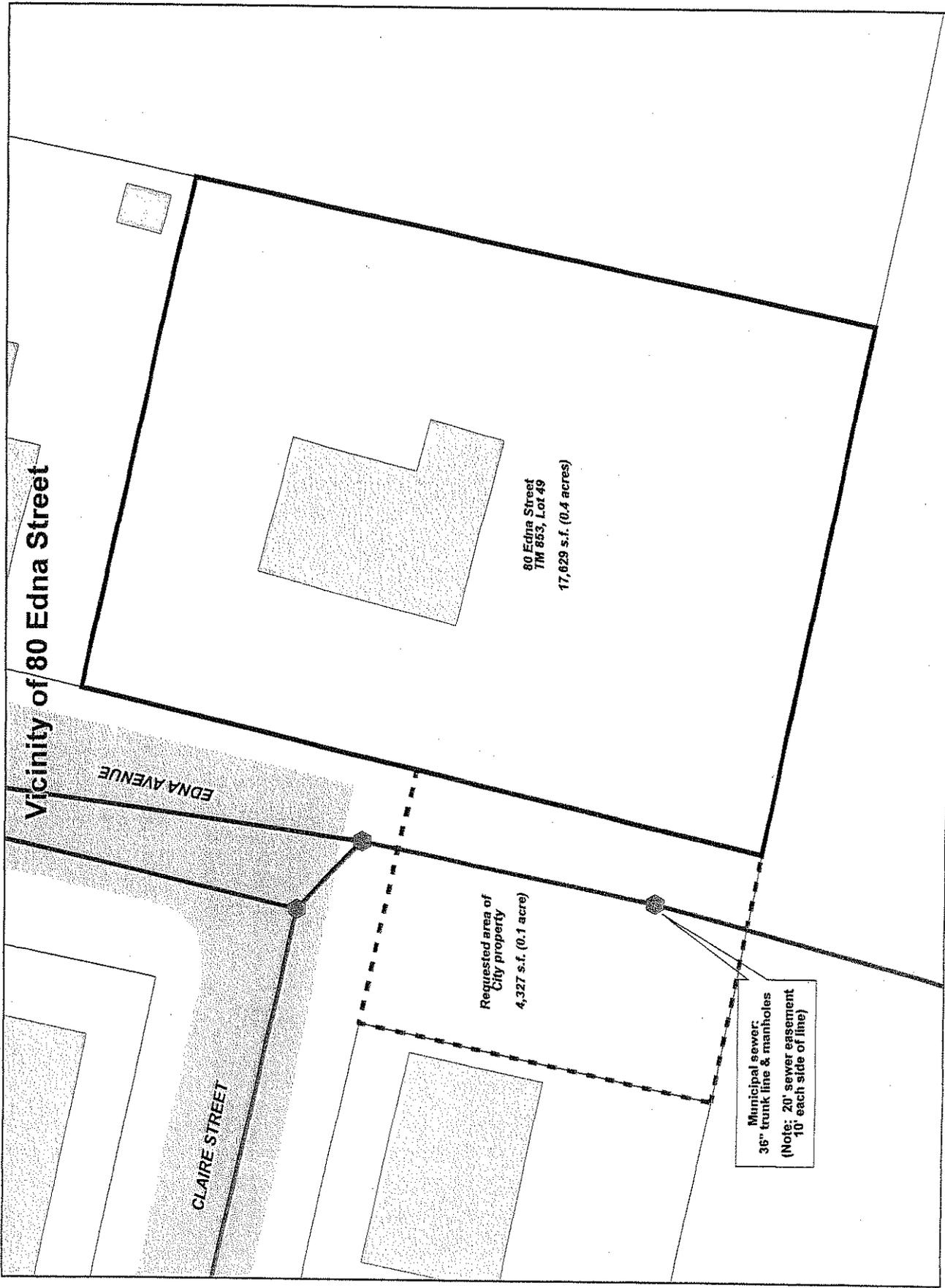
In order to clarify the involved issues, we have communicated with the Highway Department concerning ownership and rights-of-way matters and we are awaiting their response. We will provide you with a complete report when this information becomes available

If there are any questions, staff will be available at the committee meeting.

Sincerely,

Robert S. MacKenzie, AICP
Director of Planning and Community Development

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov



24

1. This map was prepared by the City of Manchester Planning & Community Development Department (D. Beauschêne) on November 29, 2006.



City of Manchester
Office of the Tax Collector

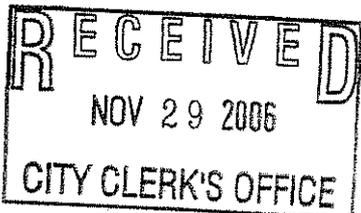
City Hall
One City Hall Plaza - West
Manchester, New Hampshire 03101
(603) 624-6575 (Phone)
(603) 628-6162 (Fax)

Joan A. Porter
Tax Collector

Memorandum

DATE: November 28, 2006
TO: Land & Building Committee
FROM: Joan A. Porter, Tax Collector *Joan A. Porter*
RE: City Owned parcel at Edna & Claire Streets

It appears from the documents provided by Attorney Craighead regarding the above-referenced parcel that the property in question is a pumping station. As this is not a tax-deeded parcel, the Tax Collector's office has no interest in its disposition.

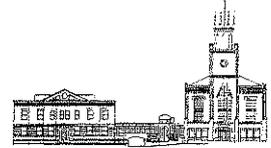


J



CITY OF MANCHESTER

Planning and Community Development



Robert S. MacKenzie, AICP
Director

Planning
Community Improvement Program
Growth Management

Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

January 26, 2007

Committee on Lands and Buildings
City Hall
One City Hall Plaza
Manchester, NH 03101

re: *Sale of City-owned ROW property located at junction of Edna and Claire Street*

Honorable Committee Members:

This is to provide a report pursuant to Section 34.20 pertaining to the above-referenced city-owned land and building.

Background: Albert Delacey, the owner of a single family residence at 80 Edna Street (TM 853, Lot 49) has requested permission to acquire a 4,327 sq. ft. unpaved portion of the city-owned street R.O.W. (app. 80' x 55') which abuts his property at the intersection of Edna and Claire Streets. The unpaved R.O.W. land in question connects the paved portion of Edna Street to a large 26 acre parcel owned by PSNH (see accompanying map). Currently, a 36" branch of the City's main sewer trunk line runs from the traveled portion of the Edna Street R.O.W. into the PSNH property through the land in question and this line is accompanied by a 20 foot-wide sewer easement as well as a sewer manhole which requires routine maintenance from the City. In addition to Mr. Delacey's property, a single residential neighbor at TM 921, Lot 17C, on Claire Street, also abuts the land in question.

Surplus Determination and Disposition: After discussing this request with appropriate City agencies, we have determined that, because of the presence of the sewer line, no building or any other surface changing development activity is allowed within the 20' wide sewer easement, and those restrictions may act to effectively prevent building activity elsewhere on the site. Toward this end, the Environmental Protection Division specifically recommends that, if this piece of land is sold, then appropriate building and development restrictions be required as a condition of that sale. We would also note that, prior to any such sale, a subdivision of land would also need to take place since the land in question is currently an integral part of a larger public R.O.W..

Even with the above in mind, there appears to be no practical reasons why the City-owned land in question could not be declared surplus if the intent is to sell it for passive, non-building development purposes.

Because the only other abutting residential property owner has expressed no interest in its acquisition, and because it cannot be used as an independent building lot, we would recommend selling the requested City-owned R.O.W. to the owner of 80 Edna Street at a price determined by the Assessor's Department. If such a sale is deemed appropriate, we would further recommend that the Board attach the following conditions to any such sale: (a) all costs incurred by the City in subdividing the land shall be paid for by Mr. Delacey, and (b) the land acquired by Mr. Delacey be merged with the abutting parcel he currently owns at TM 853, Lot 49.

If you have any questions, our staff will be available at your meeting.

Sincerely,

Robert S. MacKenzie, AICP
Director of Planning and Community Development

RECEIVED
JAN 30 2007
CITY CLERK'S OFFICE

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov

Vicinity of 80 Edna Street

CLAIRE STREET

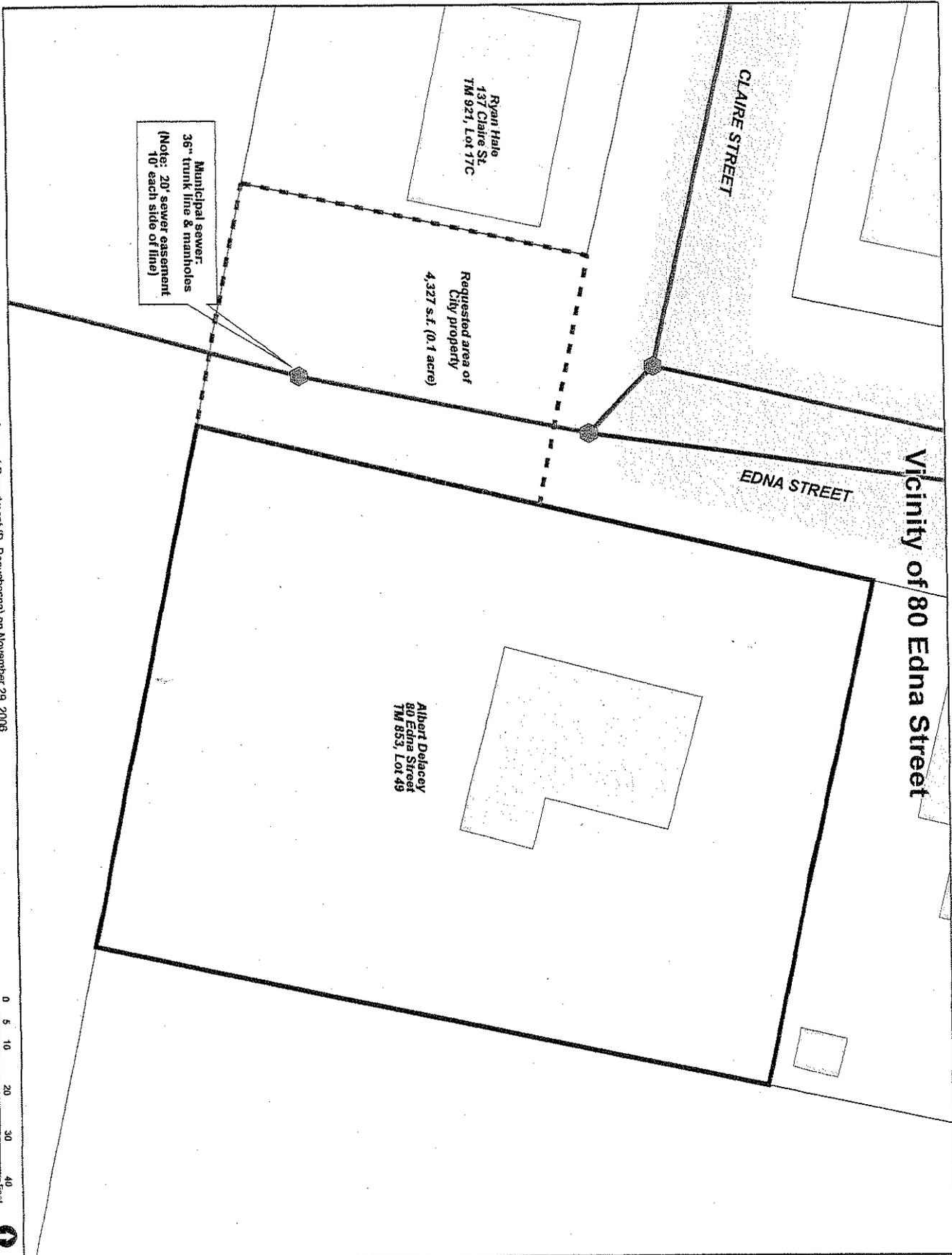
EDNA STREET

Ryan Hale
137 Claire St.
TM 921, Lot 17C

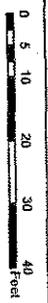
Requested area of
City property
4,327 s.f. (0.1 acre)

Albert Delacey
80 Edna Street
TM 853, Lot 49

Municipal sewer:
36" trunk line & manholes
(Note: 20' sewer easement
10' each side of line)



1. This map was prepared by the City of Manchester Planning & Community Development Department (D. Beauchessne) on November 29, 2006.

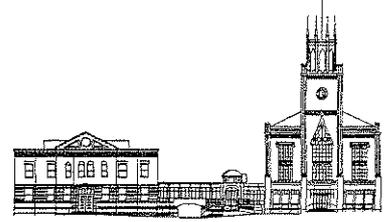


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CITY OF MANCHESTER Board of Assessors

One City Hall Plaza, West Wing
Manchester, New Hampshire 03101
Tel: (603) 624-6520 – Fax: (603) 628-6288
Email: assessors@ci.manchester.nh.us
Web: www.ManchesterNH.Gov



David M. Cornell, Chairman
Thomas C. Nichols
Stephan W. Hamilton

Christine Hanagan
Assistant to Assessors

To: Committee on Lands and Buildings
From: David M. Cornell
Date: April 17, 2007
Re: Request to Purchase Property Abutting 80 Edna Street

Dear Honorable Committee Members:

I have received communication from Attorney Craighead that her client, Mr. Albert Delacey, desires to move ahead with the purchase of the property abutting 80 Edna Street. The Board of Assessors has determined that the value of the parcel is \$9,000 (see memo dated December 5, 2006). I have contacted the two additional abutters of the property and both are not interested in purchasing the parcel.

Sincerely,

David M. Cornell, CNHA

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Traffic/Public Safety respectfully recommends, after due and careful consideration, that the following regulations governing standing, stopping, and parking and operation of vehicles, be adopted pursuant to Chapter 70 of the Code of Ordinances of the City of Manchester and put into effect when duly advertised and the districts affected thereby duly posted as required by the provisions of that Chapter and Chapter 335 of the Sessions Laws of 1951.

Section 70.36 Stopping, Standing, or Parking Prohibited
--

Stop Signs (Emergency Ordinances):

On Lake Shore Road at Island Pond Road, NWC

On River Front Drive Extension at River Front Drive, SEC

Stop Signs:

On Lacourse Street at Rhode Island Avenue, NEC

On New York Street at Rhode Island Avenue, SWC

4-Way Stop Signs:

On North Street at Oak Street, NEW, SCW (School Zone)

On Bodwell Road at Sunset Pine Drive, SWC

On Bodwell Road at Cohas Avenue, NEC

On Howe Street at Lincoln Street, NEC, SWC

No Parking Anytime:

On Frederick Street, north side, from a point 20 feet east of Hale Street (western section) to a point 70 feet west of Hale Street (western section)

On Montcalm Street, south side, from Dionne Drive to a point 120 feet east]

On Sarto Street, west side, from Candia Road southerly to the beginning of the turnaround

K

Report of Cmte. on Public Safety & Traffic

Page 2

No Parking Anytime (Emergency Ordinances):

On Norris Street, east side, from a point 100 feet north of Somerville Street to a point 90 feet northerly

On Prout Avenue, east side, from the dead end to a point 50 feet northerly

On River Front Drive, south side, from the west property line of 155 River Front Drive easterly to River Front Drive Extension

No Parking During School Hours:

On Lois Street, west side, from a point 40 feet north of Jeanine Street to a point 100 feet north of Weston Road

On Lois Street, east side, from a point 100 feet north of Weston Road to Jeanine Street

Rescind Yield Signs (Emergency Ordinances):

On Lake Shore Road at Island Pond Road, NWC (Ord. #7978)

On Lake Shore Road at Island Pond Road, NWC (Ord. #7986 - duplicate on record)

Rescind Stop Signs (Emergency Ordinances):

On River Front Drive at River Front Drive Extension, SWC

On River Front Drive, at River Front Drive Extension, NWC

REPEALING PROVISIONS

That all rules and regulations now in effect in accordance with the provisions of an Ordinance "Chapter 70 Motor Vehicles and Traffic" as adopted August 6, 2002, with subsequent amendments thereto and inconsistent with the traffic rules and regulations herein adopted be repealed.

(Unanimous vote)

Respectfully submitted,


Clerk of Committee


K

City of Manchester

Office of the Mayor
Hon. Frank C. Quinta



April 18, 2007

The Honorable Board of Aldermen
One City Hall Plaza
Manchester, NH 03101

RE: Resignation of Airport Director

Dear Members of the Board:

I was informed today that Kevin A. Dillon, Director of the Manchester-Boston Regional Airport, has tendered his resignation effective for a yet to be determined date. Mr. Dillon is accepting a significant position at Orlando International Airport.

On behalf of the City of Manchester, I want to extend our thanks to Mr. Dillon for the effort he has given in improving our airport. I can confidently say that he is leaving the airport in a better position than he received it, and no doubt will be greatly missed by the people of the Greater Manchester community.

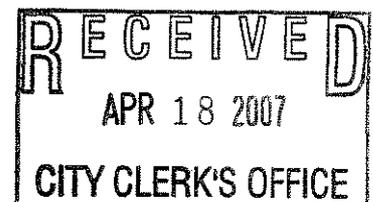
After talking with Mr. Dillon, he and I agreed that only one person currently employed by the airport is capable of serving as Acting Director on an interim basis. That person is Assistant Director Michael Farren, whose appointment shall be affective on Mr. Dillon's last day of service. I want to personally thank Mr. Farren for agreeing to serve in this capacity.

I will be communicating to the Board in the near future my plans for filling the Director's position. As you are all aware, the importance of this position is extremely high and will likely require a national search for qualified candidates.

Sincerely,

Frank C. Quinta
Mayor

C: Kevin A. Dillon



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City of Manchester

Nominated 04/17/2007

Office of the Mayor
Hon. Frank C. Guinta

April 17, 2007

The Honorable Board of Aldermen
One City Hall Plaza
Manchester, NH 03101

Dear Members of the Board:

Pursuant to Section 3.14 (b) of the City Charter, please find below the following nominations:

- (1) Sean Owen to succeed Kathleen N. Sullivan (resignation) as a member of the Manchester Development Corporation, term to expire March 11, 2008;
- (2) Robert J. Haley to succeed Peter Favreau (resignation) as a member of the Fire Commission, term to expire May 1, 2009;
- am & Conf. 4/17/07 (3) Gregory Timbas to succeed himself as a member of the Fire Commission, term to expire May 1, 2010;
- am & Conf. 4/17/07 (4) David Eaton to succeed himself as a member of the Planning Board, term to expire May 1, 2010;
- (5) Richard Molan to succeed Kevin McCue (term limited) as a member of the Planning Board, term to expire May 1, 2010;
- (6) Daniel Pinard to succeed Richard Molan as an alternate member of the Planning Board, term to expire May 1, 2010.

These nominations will layover to the next meeting of the Board pursuant to Rule 20 of the Board of Mayor & Aldermen. Your consideration of these nominees is appreciated in advance.

Sincerely,

Frank C. Guinta
Mayor

8-9-10



CITY OF MANCHESTER

Board of Aldermen



- MEMORANDUM -

To: Board of Aldermen

From: Alderman Lopez 
Chairman of the Board

Date: April 24, 2007

Re: Special Committee on Parking (in the vicinity of high schools)

At the request of the Board, I am naming the following individuals to serve as members of the Special Committee on Parking (in the vicinity of high schools).

Special Committee on Parking (in the vicinity of high schools)

(First named is Chairman)

Aldermen Duval, Thibault, DeVries

pc: Mayor Guinta

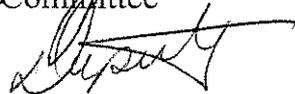
To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Public Safety and Traffic respectfully recommends, after due and careful consideration, that the Board of Mayor and Aldermen establish a Special Committee on Parking in the Vicinity of High Schools consisting of three members . The Committee further requests that the Chairman of the Board and subsequently the Committee appoint the membership to consist of the three aldermen who represent districts in which the high schools are located .

The Committee notes that the purpose of the subcommittee will be to review and make recommendations with regard to parking by students in the vicinity of the high schools and has requested that the Parking Manager and School officials be included in the discussions.

(Unanimous vote.)

Respectfully submitted,


Clerk of Committee


At a meeting of the Board of Mayor and Aldermen
held April 17, 2007 on a motion of Ald. Duval
duly seconded by Ald. Long the report
of the Committee was accepted and its recommendations
(adopted) ~~(denied)~~


City Clerk

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Legislative Update – May 1, 2007

The following bills are being tracked by the Mayor's Office and city departments as of **Tuesday, May 1, 2007.**

Bills the Mayor's Office and Board of Mayor and Aldermen SUPPORT:

HB 311 – establishing a committee to study the feasibility of setting liability limits for commuter rail operations (**Passed House as amended; introduced and referred to Senate Judiciary**)

SB 35 – making an appropriation for disaster relief assistance in response to the May 2006 floods and establishing a committee to study the distribution of financial disaster assistance (wrote letter in support) (**Passed Senate; introduced and referred to House Finance**)

SB 37 – relative to accidental death benefit payments in the city of Manchester employees' contributory retirement system (**Passed Senate; introduced and referred to House Executive Departments and Administration**)

SB 75 – relative to establishing a south central New Hampshire rail transit authority that will have responsibility for developing and providing commuter rail and related public rail transportation services in New Hampshire (**Passed Senate as amended; introduced and referred to House Transportation**)

Bills the Mayor's Office and Board of Mayor and Aldermen OPPOSE:

HB 143 – relative to the apportionment of damages in civil actions (**Passed House; introduced and referred to Senate Judiciary**) (**Also opposed by City Solicitor and Risk Manager**)

Bills the Mayor's Office is TRACKING:

HB 89 – establishing a committee to study dispute resolution between local political subdivisions and public employees in New Hampshire (**Passed House as amended; report OTP from Senate Commerce, Labor and Consumer Protection**)

HB 319 – relative to wetlands mitigation (**Passed House as amended; introduced and referred to Senate Energy, Environment and Economic Development**)

SB 176 – relative to lead paint poisoning and establishing a commission to study the current childhood lead poisoning prevention law, policies, and standards (**Passed Senate 16-8; introduced and referred to House Health, Human Services and Elderly Affairs**)

DEPARTMENT HEADS SUPPORT

Assessor's Office

SB 85 – relative to eligibility for the property tax exemption for the disabled (**Passed Senate w/Amendment; introduced and referred to House Municipal and County Government**)

City Clerk's Office

HB 152 – relative to public access to meeting minutes (**Passed House as amended; introduced and referred to Senate Public and Municipal Affairs**)

SB 54 – allowing municipalities to increase dog licensing fees (**Passed Senate w/Amendment; introduced and referred to Senate Public and Municipal Affairs**)

SB 118 – increasing fines for certain dog violations (**Passed Senate w/Amendment; introduced and referred to Senate Public and Municipal Affairs**)

Economic Development Office

SB 137 – removing the prospective repeal of community reinvestment and opportunity zones (CROP zones) **(Passed Senate; introduced and referred to House Commerce Committee)**

Health Department

HB 137 – relative to food safety in restaurants council **(Passed House as amended; introduced and referred to Senate Commerce, Labor and Consumer Protection)**

HB 491 – establishing the public health improvement services council **(Passed House as amended; introduced and referred to Senate Health and Human Services)**

HB 688 – establishing the council on the relationship between public health and the environment **(Passed House as amended; introduced and referred to Senate Health and Human Services)**

SB 42 – prohibiting smoking in restaurants, cocktail lounges, and certain enclosed public places **(Passed Senate; introduced and referred to House Commerce Committee)**

SB 176 – relative to lead paint poisoning and establishing a commission to study the current childhood lead poisoning prevention law, policies, and standards **(Passed Senate 16-8; introduced and referred to House Health, Human Services and Elderly Affairs)**

Housing Department

SB 247 – establishing a committee to study the adjudication of land use issues and ordinance violations (Tom Arnold testified) **(Passed Senate; introduced and referred to House Municipal and County Government)**

SB 257 – relative to penalties for life safety code violations under municipal housing standards (Leon LaFreniere testified) **(Re-referred to Senate Public and Municipal Affairs)**

Information Systems

HB 629 – relative to authorizing continued membership in the Manchester employees' contributory retirement system, and relative to the Nashua public works retirement system (Jennie Angell testified) **(Passed House as amended; introduced and referred to Senate Executive Departments and Administration)**

Manchester Water Works

HB 383 – relative to waterfront buffer and woodland buffer requirements in the comprehensive shoreland protection act **(Passed House as amended; introduced and referred to Senate Energy, Environment and Economic Development)**

SB 35 – relative to disaster relief assistance in response to May 2006 floods **(Passed Senate; introduced and referred to House Finance Committee) (Also supported by Mayor)**

Tax Collector's Office

HB 448 – relative to early renewals of vehicle registrations **(Passed House as amended; introduced and referred to Senate Transportation and Interstate Cooperation)**

DEPARTMENT HEADS OPPOSE

City Clerk's Office

HB 243 – relative to a rabies immunization exemption **(Passed House as amended; introduced and referred to Senate Energy, Environment and Economic Development)**

SB 98 – relative to determining qualifications of voters (**Passed Senate; introduced and referred to Election Law**)

Human Resources

SB 183 – requiring health insurance plans for family coverage to extend to dependent under age 26 (Virginia Lamberton will testify) (**Passed Senate 13-10; introduced and referred to House Election Law**)

Risk Manager and City Solicitor

HB 143 – relative to the apportionment of damages in civil actions (**Passed House; introduced and referred to Senate Judiciary**) (**Also opposed by Mayor**)

HB 882 – relative to limitations on tort liability of government units (**Passed House as amended 220-118; introduced and referred to Senate Judiciary**)

Tax Collector

HB 803 – relative to the sale of tax-deeded property (**Passed House as amended; introduced and referred to Senate Public and Municipal Affairs**)

DEPARTMENT HEADS TRACKING

Environmental Protection

HB 699 – establishing a commission to study methods and costs of sewage, sludge, and septage disposal (**Passed House as amended; introduced and referred to Senate Energy,**

Environment and Economic Development)

HB 812 – relative to making permanent certain exceptions to limits on land application of septage and sludge (**Passed House as amended; introduced and referred to Senate Energy, Environment and Economic Development**)

Finance

SB 206 – relative to court review of certain planning and zoning decisions (**Passed Senate; introduced and referred to House Municipal and County Government**)

Fire Department

HB 139 – requiring the reporting of burn injuries (**Passed House as amended; introduced and referred to Senate Health and Human Services**)

Manchester Water Works

HB 152 – relative to public access to meeting minutes (**Passed House as amended; introduced and referred to Senate Public and Municipal Affairs**)

HB 252 – relative to exemptions from the permitting process for excavating and dredging (**Passed House as amended; introduced and referred to Senate Energy, Environment and Economic Development**)

HB 393 – relative to information filed by utilities paying the utility property tax (**Passed House; introduced and referred to Senate Energy, Environment and Economic Development**)

HB 457 – allowing municipalities to restrict lawn watering during declared droughts (**Passed House as amended – 187-131; introduced and referred to Senate Public and Municipal Affairs**)

HB 460 – relative to conservation restrictions to protect public water supplies (**Passed House as amended; introduced and referred to Senate Energy, Environment and Economic Development**)

HB 648 – establishing a commission to develop a comprehensive flood management plan (**Passed House as amended; introduced and referred to Senate Energy, Environment and Economic Development**)

HB 663 relative to the protected shoreland permitting process and establishing and funding positions within the department of environmental services (**Passed House as amended; introduced and referred to Senate Energy, Environment and Economic Development**)

HB 664 – relative to annual dam registration and permit application fees (**Passed House; Passed House as amended; introduced and referred to Senate Energy, Environment and Economic Development**)

SB 158 – relative to review of activities affecting surface waters (**Re-referred to Senate Energy, Environment and Economic Development**)

The following bills have passed both Legislative branches:

HB 120 – relative to extending polling (tracked by City Clerk's Office)

HB 133 – relative to voter registration forms (tracked by City Clerk's Office)

HB 155 – relative to membership of the state building code review board hours (tracked by Fire Department)

The following bills have been tabled:

HB 92 – decriminalizing marijuana (opposed by Mayor's Office)

HB 234 – establishing a committee to study state environmental laboratory fees and services fund (tracked by Water Works)

SB 96 – extending the veterans' property tax credit to all honorably discharged veterans (tracked by Assessor's Office)

SB 181 – adding a fee to motor vehicle fines for use by municipalities (supported by Police Department)

The following bills have been retained in committee:

HB 76 – creating an environmental policy for NH (tracked by Water Works)

HB 201 – relative to recycling and reconstituting the recycling market development steering committee (opposed by Mayor's Office and Highway Department)

HB 283 – allocating a portion of unrefunded road tolls to the dam maintenance fund (tracked by Water Works)

HB 315 – relative to criminal background checks of municipal employees through the New Hampshire State Police (Retained in Committee)

HB 331 – relative to the withholding of building permits in certain cases (Retained in Committee)

HB 404 – prohibiting state and local law enforcement agencies from enforcing federal immigration laws (opposed by Mayor's Office)

HB 503 – relative to establishing a solid waste management fund and assessing a surcharge for the disposal of solid waste (opposed by Mayor's Office and Highway Department)

HB 540 – relative to solid waste reduction, establishing a solid waste disposal fee, and renaming the recycling market development steering committee (opposed by Mayor's Office and Highway Department)

HB 717 – allowing municipalities to establish local community services and care planning boards (supported by Senior Services)

HB 893 – relative to long-term care (supported by Senior Services)

HB 912 – establishing the New Hampshire homestead plan (tracked by Mayor's Office)

HB 925 – relative to state and local taxes (opposed by Mayor's Office)

The following bills have been killed:

HB 70 – Including nonresident property owners who are veterans and at least 65 years of age in the persons qualified to receive the veterans property tax credit (tracked by Assessor's Office)

HB 82 – relative to communications outside meetings under the right-to-know law (tracked by Manchester Water Works)

HB 123 – relative to the time required between mandatory shifts or other work periods exemption (supported by Highway Department)

HB 136 – relative to approval of voting machines (tracked by City Clerk's Office)

HB 141 – giving voters the option of bypassing voting (**opposed by City Clerk’s Office**)
HB 192 – requiring vote counting by election officials at polling places using vote counting machines (**opposed by City Clerk’s Office**)
HB 196 – relative to changes of party registration on primary day (**tracked by City Clerk’s Office**)
HB 258 – making an appropriation to the department of safety, bureau of emergency management, to fund a grant to the town of Goffstown for installation of sewer and water systems in areas damaged by flooding in May 2006 (**supported by Water Works**)
HB 262 – allowing municipalities to exclude certain retirement assets from consideration in qualifying for the elderly property tax exemption (**tracked by Assessor’s Office**)
HB 321 – relative to river protection and restoration (**tracked by Mayor’s Office and Water Works**)
HB 340 – restricting sex offenders from residing within a certain distance from schools and child-oriented organizations (**supported by Mayor’s Office**)
HB 341 – establishing a study committee to review current laws and rules enforced by the liquor commission (**tracked by Mayor’s Office**)
HB 346 – establishing a defined contribution retirement option in the New Hampshire retirement system (**tracked by Mayor’s Office**)
HB 354 – establishing a committee to study the feasibility of establishing ecological consumption taxes as a source of revenue for the state machines (**tracked by Manchester Water Works**)
HB 356 – relative to requiring a comprehensive impact report before a municipality approves or disapproves a proposed development project (**tracked by Manchester Water Works**)
HB 376 – distributing certain meals and rooms tax revenues to the fish and game fund (**opposed by Mayor’s Office**)
HB 384 – relative to repealing the authority of the department of environmental services regarding sludge and biosolids and establishing a committee to study new sludge legislation (**tracked by tracked by Mayor’s Office and Environmental Protection**)
HB 414 – relative to the sale of class A sludge in bulk agricultural fertilizer bags (**tracked by Environmental Protection**)
HB 465 – relative to marking ballots cast at elections (**tracked by City Clerk’s Office**)
HB 557 – relative to free parking in designated handicapped zones (**tracked by Parking**)
HB 565 – prohibiting use of leghold and conibear traps (**tracked by Manchester Water Works**)
HB 732 – changing the interest rate on late and delinquent property tax payments and subsequent tax payments (**opposed by Tax Collector**)
HB 836 – prohibiting wastewater treatment plants from excluding towns for septage treatment and disposal services (**tracked by Environmental Protection**)
HB 896 – relative to authority to waive interest on late paid property tax bills (**tracked by Tax Collector**)
HB 899 – assessing a fee on water withdrawn for sale or resale from water supply sources in the state (**tracked by Manchester Water Works**)
SB 198 – requiring milfoil stickers for out-of-state boats (**tracked by Manchester Water Works**)
SB 256 – relative to penalties for life safety code violations under municipal housing standards (**supported by Housing Department**)

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City of Manchester
New Hampshire

In the year Two Thousand and Six

AN ORDINANCE

“Amending Sections 33.024, 33.025, & 33.026 (Deputy Public Health Director & Public Health Preparedness Administrator) of the Code of Ordinances of the City of Manchester.”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

SECTION 33.024 CLASSIFICATION OF POSITIONS be amended as follows:

Establish Deputy Public Health Director, Class Code 7107
Establish Public Health Preparedness Administrator, Class Code 7113

SECTION 33.025 COMPENSATION OF POSITIONS be amended as follows:

Establish Deputy Public Health Director, Class Code 7107, Grade 25
Establish Public Health Preparedness Administrator, Class Code 7113,
Grade 23

SECTION 33.026 CLASS SPECIFICATIONS be amended as follows

Establish Deputy Public Health Director, Class Code 7107, Grade 25,
exempt

Establish Public Health Preparedness Administrator, Class Code 7113,
Grade 23, **exempt**

This Ordinance shall take effect upon its passage and all Ordinances or parts of Ordinances inconsistent therewith are hereby repealed.

121+9



City of Manchester, New Hampshire

Class Specification

This is a class specification and not an individualized job description. A class specification defines the general character and scope of responsibilities of all positions in a job classification, but it is not intended to describe and does not necessarily list every duty for a given position in a classification.

Class Title	Deputy Public Health Director
Class Code Number	7107-25

General Statement of Duties

Coordinates public health policies and procedures within the Health Department; performs directly related work as required.

Distinguishing Features of the Class

The principal function of an employee in this class is to provide daily management to all operations and activities of the Health Department. The work is performed under the supervision and direction of the Public Health Director but extensive leeway is granted for the exercise of independent judgement and initiative. Supervision is exercised over the work of all employees within the Health Department. The nature of the work performed requires that an employee in this class establish and maintain effective working relationships with other City employees, business and community groups, outside auditors, State and Federal officials and the public. The principal duties of this class are performed in a general office environment.

Examples of Essential Work (illustrative only)

- Plans, develops and coordinates public health policies and procedures;
- Coordinates all aspects of the Public Health Improvement/Community Assessment Division;
- Coordinates all Federal and other grant programs of the Department;
- Confers with Department staff to track implementation of policies and make specific recommendations and suggestions on Division or Departmental operations;

14+19

- Coordinates various committees relating to community health issues, including the "Healthy Manchester Coordinating Council;
- Develops interventions to meet community needs, including creating evaluation methods to assess progress of interventions;
- Collects and organizes data to identify community health needs;
- Conducts studies and surveys to assess community health needs;
- Organizes community support for public health activities;
- Performs special projects for the Public Health Director as requested;
- Serves as the Public Health Director during an absence;
- Provides needed information and demonstrations concerning how to perform certain work tasks to new employees in the same or similar class of positions;
- Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems;
- Attends meetings, conferences, workshops and training sessions and reviews publications and audio-visual materials to become and remain current on the principles, practices and new developments in assigned work areas;
- Responds to citizens' questions and comments in a courteous and timely manner;
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities;
- Performs other directly related duties consistent with the role and function of the classification.

**Required Knowledge, Skills and Abilities
(at time of appointment)**

- Comprehensive knowledge of current principles and practices involved with public health care delivery;
- Comprehensive knowledge of existing local, State and Federal programs, funding sources and other resources which may be procured for health care initiatives;
- Thorough knowledge of disease control programs;
- Thorough knowledge of preventative initiatives in public health areas;
- Thorough knowledge of current principles and practices of public administration;
- Thorough knowledge of budgetary principles within a municipality;
- Thorough knowledge of public/media relations principles;
- Ability to provide administrative direction within a municipal Department;
- Ability to supervise, train, evaluate and lead the work of others;
- Ability to communicate effectively with others, both orally and in writing, using both technical and non-technical language;
- Ability to understand and follow oral and/or written policies, procedures and instructions;
- Ability to prepare and present accurate and reliable reports containing findings and recommendations;
- Ability to operate or quickly learn to operate a personal computer using standard or customized software applications appropriate to assigned tasks;

14+19

- Ability to use logical and creative thought processes to develop solutions according to written specifications and/or oral instructions;
- Ability to perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines;
- Ability and willingness to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology;
- Integrity, ingenuity and inventiveness in the performance of assigned tasks.

Acceptable Experience and Training

- Graduation from an accredited college or university with a Master's Degree in Public Health; and
- Considerable experience in public health programs, including some supervisory role; or
- Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

Required Special Qualifications

- None.

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to communicate effectively;
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to review a wide variety of written material in electronic or hardcopy form;
- Sufficient manual dexterity with or without reasonable accommodation, which permits the employee to operate a personal computer and related equipment;
- Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, which permits the employee to have access to various work sites throughout the City and out of the area.

Approved by: _____

Date: _____

14-19



City of Manchester, New Hampshire

Class Specification

This is a class specification and not an individualized job description. A class specification defines the general character and scope of responsibilities of all positions in a job classification, but it is not intended to describe and does not necessarily list every duty for a given position in a classification.

Class Title	Public Health Preparedness Administrator
Class Code Number	7113-23

General Statement of Duties

Establish strategic leadership, direction, coordination and assessment of activities pertaining to bio-terrorism, infectious disease outbreaks and other public health threats and emergencies. Plans, directs, coordinates and supervises all environmental activities assigned to the Manchester Health Department; performs directly related work as required.

Distinguishing Features of the Class

The principal function of an employee in this class is to ensure that all environmental health concerns are addressed according to professional standards and that environmental laws are enforced. The work is performed under the supervision and direction of the Public Health Director but extensive leeway is granted for the exercise of independent judgement and initiative. Supervision is exercised over the work of employees in the classes of Environmental Health Specialist I and II, Public Health Specialist I and II. The nature of the work performed requires that an employee in this class establish and maintain effective working relationships with City officials, business owners or managers, other City employees and the public.. The principal duties of this class are performed both indoors and outdoors, often in hazardous situations.

Examples of Essential Work (illustrative only)

- Assess public health system capacities by conducting an integrated assessment of public health and legal system capacities;
- Assist in the development of a statewide emergency response plan including mutual aid agreements, and the provision for regular exercises to test response proficiency;

14+19

- Develop a city/regional plan to respond to acts of bio-terrorism, infectious disease outbreaks and other public health threats and emergencies;
- Coordinate with federal response assets to develop a plan to receive and manage items from the National Pharmaceutical Stockpile;
- Develop a formal system to receive and evaluate urgent disease reports from all parts of the state and city on a 24 hour per day, 7 day per week basis;
- Rapidly and effectively investigate and respond to a potential terrorist event as evidenced by ongoing response to naturally occurring individual cases of urgent public health importance;
- Develop and implement a jurisdiction-wide program to provide rapid and effective laboratory services by assisting the State Public Health Laboratory in improving relationships with clinical laboratories in Manchester and establish operational relationships with the Manchester Fire and Police Departments to provide laboratory support;
- Plan a Health Alert Network that provides a 24/7 flow of critical health information among hospital emergency departments, state and local health departments, City agencies and others;
- Ensure ongoing protection of critical data and secure exchange of information by assessing and developing policies and procedures for protection of critical information and continuity of operations;
- Provide needed health/risk information to the public and key partners during a terrorism event or other public health emergency;
- Deliver appropriate education and training to key public health professionals, infectious disease specialists, emergency department personnel and other health care providers;
- Plans, directs, coordinates and supervises environmental health activities;
- Performs environmental health, industrial hygiene, sanitary, disease control and epidemiological inspections;
- Investigates complaints and inspection problems resolving them via standards, regulations and policies;
- Initiates and reviews inspection reports;
- Initiates enforcement proceedings and testifies at legal proceedings;
- Reviews and authorizes issuance of permits and licenses;
- Reviews and approves complex septic system plans;
- Performs environmental health specialist duties as needed;
- Evaluates and recommends public health standards and legislation;
- Advises governmental, community organizations and individuals on environmental health, technical standards and departmental services;
- Plans and conducts professional level environmental and public health education training programs;
- Performs supervisory and personnel tasks relating to the division;
- Prepares, analyzes, reviews and critiques reports, records, correspondence, statistical data and related records;
- Assumes responsibilities of the Public Health Director as needed;
- Provides needed information and demonstrations concerning how to perform certain work tasks to new employees in the same or similar class of positions;

14 + 19

- Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems;
- Attends meetings, conferences, workshops and training sessions and reviews publications and audio-visual materials to become and remain current on the principles, practices and new developments in assigned work areas;
- Responds to citizens' questions and comments in a courteous and timely manner;
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities;
- Performs other directly related duties consistent with the role and function of the classification.

**Required Knowledge, Skills and Abilities
(at time of appointment)**

- Comprehensive knowledge of the practices, principles and methods of environmental and public health administration;
- Thorough knowledge of environmental health practices, bioterrorism and industrial hygiene principles;
- Thorough knowledge of epidemiology, communicable diseases control, and insect vector control practices;
- Thorough knowledge of applicable Federal, State and Municipal laws and regulations related to environmental and public health;
- Thorough knowledge of and ability to complete complex septic system design and inspection reviews;
- Thorough knowledge of hygiene matters and indoor air quality issues;
- Thorough knowledge of supervisory practices and techniques;
- Ability to communicate effectively with others, both orally and in writing, using both technical and non-technical language;
- Ability to analyze environmental situations, to interpret findings in relation to public health, and to recommend effective and appropriate measures of control of environmental hazards;
- Ability to understand and follow oral and/or written policies, procedures and instructions;
- Ability to prepare and present accurate and reliable reports containing findings and recommendations;
- Ability to operate or quickly learn to operate a personal computer using standard or customized software applications appropriate to assigned tasks;
- Ability to use logical and creative thought processes to develop solutions according to written specifications and/or oral instructions;
- Ability to perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines;
- Ability and willingness to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology;
- Some knowledge of labor relations, public relations, and budget activities;
- Integrity, ingenuity and inventiveness in the performance of assigned tasks.

14-19

Acceptable Experience and Training

- Graduation from an accredited college or university with a Master's Degree in Environmental Sciences, Public Health or a closely related field; and
- Considerable experience in public or environmental health work, including some supervisory role; or
- Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

Required Special Qualifications

- New Hampshire Designer of Subsurface Disposal System License;
- Valid New Hampshire Driver's License.

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to communicate effectively;
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to function in review a wide variety of material in both electronic and hardcopy form;
- Sufficient manual dexterity with or without reasonable accommodation, which permits the employee to function in operate a personal computer and related equipment;
- Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, which permits the employee to function in have access to various work sites throughout the City.

Approved by: BMA Date: 11/19/02

Date Established: 11/19/02

14+19



City of Manchester

Department of Highways

Facilities Division

275 Clay Street
Manchester, New Hampshire 03103-5613

(603) 624-6554 Office
(603) 624-6562 Fax

Frank C. Thomas
Public Works Director

Kevin A. Sheppard
Deputy Public Works Director

Timothy J. Clougherty
Chief Facilities Manager

April 11, 2007

To: BOARD OF MAYOR AND ALDERMEN

C/O Carol Johnson
Deputy City Clerk
One City Hall Plaza
Manchester, NH

Re: Request to add to agenda, Hallsville Elementary School Structural Repairs

Funding was preliminarily appropriated for the structural repairs at Hallsville School. A contract has been written in the amount of \$541,000. At the boards request the attached contract is presented for authorization to execute in order to secure the final \$100,000 noted below.

Total project costs are \$610,000. It is our understanding that this amount is arrived at as follows:

\$20,000	FY02 CIP 310402
\$120,000	FY08 CIP 810308
\$369,993.83	FY07 CIP 811607
\$100,000	FY09 Allocation Requested

Thank You.

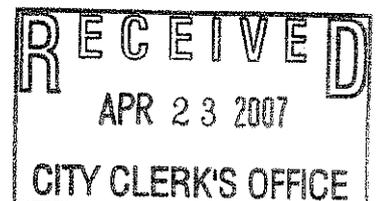
Your consideration of this request is appreciated. I am available should you have any questions or require further information.

Sincerely

Timothy J. Clougherty
Chief Facilities Manager

Attachment

C.C.
Frank Thomas P.E., Director of Public Works
Kevin Sheppard P.E., Deputy Director of Public Works
Eric Krueger, Facilities Superintendent



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AIA[®] Document A101[™] – 1997

Standard Form of Agreement Between Owner and Contractor *where the basis of payment is a STIPULATED SUM*

AGREEMENT made as of the Sixteenth day of April in the year of Two Thousand and Seven
(In words, indicate day, month and year)

BETWEEN the Owner:
(Name, address and other information)

City of Manchester, Through Department of Highways, Facilities Division
275 Clay Street, Manchester, NH 03103
PH: 603-624-6554
Fax: 603-624-6562

and the Contractor:
(Name, address and other information)

3 G Construction Inc.
PO BOX 183, Holderness, NH 03245
PH: 603-968-9587
Fax: 603-968-7400

The Project is:
(Name and location)

Hallsville Structural Repairs, 275 Jewett Street, Manchester,

The Architect is:
(Name, address and other information)

Foley, Buhl and Roberts 100 Middle Street, Manchester, NH

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201-1997, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

This document has been approved and endorsed by The Associated General Contractors of America.

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement; these form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than Modifications, appears in Article 8.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except to the extent specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.

(Insert the date of commencement if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

The commencement date will be fixed in a notice to proceed from the City of Manchester

If, prior to the commencement of the Work, the Owner requires time to file mortgages, mechanic's liens and other security interests, the Owner's time requirement shall be as follows:

N/A

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than days from the date of commencement, or as follows:

(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. Unless stated elsewhere in the Contract Documents, insert any requirements for earlier Substantial Completion of certain portions of the Work.)

Portion of Work	Substantial Completion Date
Structural Repairs as detailed in Construction Documents.	August 28, 2008

, subject to adjustments of this Contract Time as provided in the Contract Documents.

(Insert provisions, if any, for liquidated damages relating to failure to complete on time or for bonus payments for early completion of the Work.)

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be **Five Hundred Forty One Thousand Dollars (\$541,000)**, subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

(State the numbers or other identification of accepted alternates. If decisions on other alternates are to be made by the Owner subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires)

§ 4.3 Unit prices, if any, are as follows: N/A

(Paragraph deleted)

ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month beginning on the 15th of one calendar month, ending on the 15th day of the following calendar month; as follows:

On or about the fifteenth day of each month ninety percent (90%) of the portion of the Contract Sum properly allocated to labor, materials and equipment incorporated in the Work and ninety percent (90%) of the portion of the Contract Sum properly allocated to materials and equipment suitable stored at the site or at some other location agreed upon in writing by the parties, up to the (10) days prior to the date on which the Application for payment is submitted, less the aggregate of previous payments in each case. The period for the application shall be the 15th of the previous month to the 15th of the current month. Owner shall issue payment on or about the 15th of the following month, provided however, that the Contractor present a Contractor's Application for Payment to the Architect or Owner on or before the twentieth - (20th) day of the month in which the Work is performed.

If an Application for Payment is received by the Owner after the date fixed above,

Payment shall be made by the Owner not later than forty five (45) days after the Owner receives the Application for payment. The Owner reserves the right to withhold payment if he does not feel substantial proof exists for certification of payment, without penalty.

Until final payment, the Owner will pay ninety percent (90%) of the amount due the Contractor on account of Progress Payments.

Refer to AIA Document A201 as modified by the City of Manchester included in these specifications.

§ 5.1.3 Provided that an Application for Payment is certified by the Architect, is received by the Owner not later than the twenty fifth (25th) day of a month, the Owner shall make payment to the Contractor not later than the fifteenth (15th) day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than forty five (45) days after the Architect receives the Application for Payment.

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall indicate the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of ten percent (10 %). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.8 of AIA Document A201-1997;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of ten percent (10%);

- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201-1997.

§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims; and
(Section 9.8.5 of AIA Document A201-1997 requires release of applicable retainage upon Substantial Completion of Work with consent of surety, if any.)
- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201-1997.

§ 5.1.8 Reduction or limitation of retainage, if any, shall be as follows:

(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.6.1 and 5.1.6.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

N/A

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 FINAL PAYMENT

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when:

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201-1997, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

Reference Paragraph 5.1.3 of this agreement for scheduling of submission and receipt of Application for Payment.

ARTICLE 6 TERMINATION OR SUSPENSION

§ 6.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201-1997.

§ 6.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201-1997.

ARTICLE 7 MISCELLANEOUS PROVISIONS

§ 7.1 Where reference is made in this Agreement to a provision of AIA Document A201-1997 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 7.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

(0%) per annum

(Usury laws and requirements under the Federal Truth in Lending Act, similar state and local consumer credit laws and other regulations at the Owner's and Contractor's principal places of business, the location of the Project and elsewhere may affect the validity of this provision. Legal advice should be obtained with respect to deletions or modifications, and also regarding requirements such as written disclosures or waivers.)

§ 7.3 The Owner's representative is:

(Name, address and other information)

Timothy J. Clougherty, Chief Facilities Manager
Eric Krueger, Facilities Superintendent
Facilities Division, Department of Highways
City of Manchester
275 Clay Street
PH: 603-624-6554
FAX: 603-624-6562

§ 7.4 The Contractor's representative is:

(Name, address and other information)

Stan Graton
3 G Construction Inc.
PO BOX 183, Holderness, NH 03245
PH: 603-968-9587
Fax: 603-968-7400

§ 7.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 7.6 All references to AIA Document A201-1997 throughout this document are substituted with A201-1997 as modified by the City of Manchester and included in these specifications.

ARTICLE 8 ENUMERATION OF CONTRACT DOCUMENTS

§ 8.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated as follows:

§ 8.1.1 The Agreement is this executed 1997 edition of the Standard Form of Agreement Between Owner and Contractor, AIA Document A101-1997.

§ 8.1.2 The General Conditions are the 1997 edition of the General Conditions of the Contract for Construction, AIA Document A201-1997 as modified by the City of Manchester included in these specifications.

§ 8.1.3 The Supplementary and other Conditions of the Contract are those contained in the Project Manual dated , and are as follows

Document	Title	Pages
See Attached Table of Contents		

§ 8.1.4 The Specifications are those contained in the Project Manual dated as in Section 8.1.3, and are as follows:
(Either list the Specifications here or refer to an exhibit attached to this Agreement.)

See Proposal Specifications Dated October 17, 2006

§ 8.1.5 The Drawings are as follows, and are dated May 12, 2006 unless a different date is shown below:
(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

Title of Drawings exhibit: Hallsville Structural Repairs, S0.1, S1.1-S1.3, S2.1-S2.6, S3.0 dated 3/12/06

§ 8.1.6 The Addenda, if any, are as follows:

Number	Date	Pages
Addenda #1	October 17, 2006	1

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 8.

§ 8.1.7 Other documents, if any, forming part of the Contract Documents are as follows:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201-1997 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

- A. Bid Proposal Form
- B. Invitation to Bid
- C. A201 General Conditions
- D. A701 Instruction to Bidders
- E. Supplementary Instruction to Bidders
- F. Non Collusion Form
- GI. Exhibit A, Table of Contents of Contract Bidding Documents, specifications and Drawings

This Agreement is entered into as of the day and year first written above and is executed in at least three original copies, of which one is to be delivered to the Contractor, one to the Architect for use in the administration of the Contract, and the remainder to the Owner.

(If required by law, insert cancellation period, disclosures or other warning statements above the signatures.)

CITY OF MANCHESTER
(SEAL)

The Honorable Mayor of the
CITY OF MANCHESTER

By _____
Frank C. Guinta

Public Works Director
DEPARTMENT OF HIGHWAYS

By _____
Frank C. Thomas, P.E.

Signed and sealed in
presence of:

_____ Date

CONTRACTOR
(SEAL)

By: _____

Title: _____

_____ Federal I.D. No.

Approved as to form and execution

Thomas Clark, City Solicitor

Certification of Document's Authenticity
AIA® Document D401™ – 2003

I, Eric R. Krueger, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 09:15:00 on 04/18/2007 under Order No. 1000297138_1 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ – 1997 - Standard Form of Agreement Between Owner and Contractor where the basis of payment is a STIPULATED SUM, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that the proposed FY2008 CIP Appropriating Resolution be amended to provide for reallocation of \$197,000 in cash funding, \$75,000 in CDBG funding and adding \$20,000 in Central Business District Revitalization Funds (CBDRF) as follows:

Amend Page 2, paragraph 3 of the resolution by *substituting \$17,189,511* in federal, state and private grant funds for \$17,489,511;

Amend Tables as follows:

Table 1 – Federal, State, Other Funds

Remove:

510608 Rockingham Recreational Trail - \$320,000 State

Increase:

510008 Summer Concerts by adding \$20,000 CBDRF –
(\$29,800 total - \$9,800 of Arts Funds; \$20,000 CBDRF)

Decrease total of table from \$17,489,511 to \$17,189,511.

Table 2- Community Development Block Grant, Emergency Shelter Grant, and Home Funds

Decrease:

211308 CHS Capital Improvements - \$25,000 CDBG
(from \$75,000 to \$50,000)

610108 Housing Initiatives - \$25,000 CDBG
(from \$150,000 to \$125,000)

611608 Neighborhood Pride – Business Incentives - \$25,000 CDBG
(from \$150,000 to \$125,000)

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Add:

- 411608 Weed N' Seed \$50,000 CDBG
and add under notes "Also Funded in Table 3"
511008 Martineau Park - Add under notes
"Any remaining funds from project to be applied towards design and
engineering of playground at West Junior Deb Field"

Increase:

- 211408 CHS Child Health Services \$25,000 CDBG
(from \$44,000 to \$69,000)

Table 3- City Cash

Remove:

- 510008 - Summer Concerts - \$20,000 Cash
510608 - Rockingham Recreational Trail - \$80,000 Cash
612108 - Manchester Area Convention & Visitors Bureau - \$80,000 Cash

Decrease:

- 211408 CHS Child Health Services - \$7,000 Cash (from \$75,000 to \$68,000)
511308 Millyard Maintenance - \$10,000 Cash

Add:

- 511508 Weston Street Neighborhood Park \$16,000 Cash
511608 Veterans Park Memorial Repairs \$10,000 Cash
810508 Employee Training & Development \$14,500 Cash
(Note: HR to work with Library for the development of an in-house
newsletter)
810608 Motor Vehicle Registration System - \$140,000 Cash

Increase:

- 411608 Weed N' Seed - \$16,500 Cash
and add the following notation "Also Funded in Table 2"

(Unanimous voted except for Alderman Gatsas who was absent.)

at a meeting of the Board of Mayor and Aldermen
held April 17, 2007 on a motion of Ald. Garrity
and duly seconded by Ald. Duval the report
of the Committee was accepted and its recommendations
adopted (~~denied~~)

L. N. Blumer
City Clerk

Respectfully submitted,

Carol N. Johnson
Clerk of Committee

Deputy

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City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Approving the Community Improvement Program for 2008, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- WHEREAS, the City of Manchester is presented with a number of Community needs and opportunities in the 2008 to 2014 period; and
- WHEREAS, certain resources have been identified which can be used in addressing these community needs and opportunities; and
- WHEREAS, municipal departments, boards and commissions, have been provided broad opportunity to participate in the identification of community needs and opportunities and of strategies to meet these needs and opportunities; and
- WHEREAS, the Board of Mayor and Aldermen has reviewed the 2008 Community Improvement Program; and
- WHEREAS, the Board of Mayor and Aldermen will review the Multiyear Program for the period of 2009 to 2014 at a subsequent Board of Mayor and Aldermen meeting; and
- WHEREAS, the Board of Mayor and Aldermen wishes to have carried out those programs, projects and activities identified as Tables 1 to 5 of the Community Improvement Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN:

- THAT, the Community Improvement Program be adopted and endorsed as an essential aspect of the planning and management of the City's capital and service needs and of sound fiscal planning and control;
- THAT, the goals and objectives in the Community Improvement Program reflect priority community needs and opportunities for 2008 and, generally for the 2009 to 2014 period and are hereby adopted;
- THAT, the programs and projects to be proposed for the 2009 to 2014 period be generally endorsed as addressing priority goals and objectives within the City's reasonable ability to pay;

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Approving the Community Improvement Program for 2008, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

THAT, the proposed programs and projects identified and recommended for action in 2008 be endorsed and approved subject to appropriation limits, and that those recommended for years 2009 to 2014 be endorsed subject to annual review, revision, and reconsideration of municipal goals, objectives, priorities and financial constraints;

THAT, subject to administrative procedures and other pertinent requirements as are and may, from time to time, be set forth by the Board of Mayor and Aldermen, in the Code of Federal Regulations, conditions of grant awards, and contracts, there is hereby authorized and appropriated as follows:

the amount of \$17,489,511 in federal, state, and private grant funds in the manner set forth in Table 1, which is attached hereto and made a part hereof by reference: provided, however, that in the event such grant funds are awarded in an amount less than the appropriation amounts set forth in Table 1, or in the event any required local matching funds are appropriated in an amount less than set forth in Table 1, the amount of funds appropriated herein shall be correspondingly reduced;

the amount of \$3,093,308 in Federal Community Development Block Grant program funds and program income, Emergency Shelter Grant funds and HOME funds in the manner set forth in Table 2 which is attached hereto and made a part hereof by reference; provided, however, that in the event the funds are awarded in an amount less than the appropriation amounts set forth in Table 2, the amount of funds appropriated herein shall be correspondingly reduced; and

THAT, subject to appropriation, and pursuant to the budget and subject to administrative procedures and other pertinent requirements of the Community Improvement Program as may, from time to time, be set forth, there is hereby authorized as follows:

the amount of \$1,618,429 in FY 2008 municipal funds, for expenditures in the manner set forth in Table 3, which amount shall be identified in a non-departmental account entitled "2008 Community Improvement Program";

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Approving the Community Improvement Program for 2008, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

the amount of \$0 in proceeds from the issuance of short term notes and general obligation bonds for projects as set forth in Table 4; and

the amount of \$12,561,500 for projects financed through enterprises and fees as set forth in Table 5;

THAT, all such appropriations made herein or hereafter for 2008 Community Improvement Program activities be subject to submission, review and approval of budget information by the Finance Committee of the Board of Mayor and Aldermen prior to expenditure;

THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized to cause the expenditure of such monies appropriated and available to carry out the 2008 Community Improvement Program, which authorization shall include execution of pertinent third-party purchase-of-service contracts, and letters of donations;

THAT consistent with this Resolution, the Office of the Mayor and/or the Planning & Community Development Department be authorized to prepare, submit, negotiate and enter into an agreement and contracts with Federal government departments and agencies and the State of New Hampshire for the period July 1, 2007 to June 30, 2008, that the Office of the Mayor and/or the Planning & Community Development Department be further authorized to contract for federal and state grants for programs and projects and to obligate and commit the local matching share of grants in accordance with the 2008 Community Improvement Program, and that the Office of the Mayor and/or the Planning & Community Development Department be authorized to seek such additional federal, state or private funds as may, from time to time, be made available for programs, projects and activities identified in the 2008 to 2014 period;

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

“Approving the Community Improvement Program for 2008, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- THAT, the Planning Department be authorized to prepare, submit, negotiate, and contract for funds to be made available to the City under the Housing and Community Development Act of 1974 (as amended) for financing of referenced programs and projects, which authorization shall include authority to provide required policy and administrative assurances including civil-rights, equal opportunity, citizen participation, relocation and property acquisition policy, environmental assurances, labor standards, and others as may be specified in Federal Rules and Regulations Chapter V, Part 570 Community Development Block Grants, Sub Part D, and other pertinent assurances as may, from time to time, be required;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized to advise other public and private agencies at the federal, state, regional and local level of the approval of the 2008 to 2014 Community Improvement Program and to seek the support of such agencies in carrying out program, projects and activities listed in Section 1 of the 2008 to 2014 Community Improvement Program;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized and is hereby directed to inform all boards and commissions, agencies and departments of the approval of the 2008 Community Improvement Program;
- THAT, The Planning & Community Development Department be authorized to submit the Consolidated Plan as part of the Community Development Block Grant submission.

Resolved, that this Resolution shall take effect upon its passage.

Table 1 - Federal, State, Other Funds

Department		FY 2008 Recommended			
Project #	Project Name	Federal	State	Other	Notes
Health and Human Services					
210008	Elderly Services Senior Wellness Program			\$3,500	Private Funds Funds to be used for support of the senior wellness program.
210108	Health Department HIV Counseling & Testing		\$30,000		Counseling and testing to individuals who may be at risk of HIV.
210208	Health Department Homeless Healthcare		\$320,000		Funds to support health care services for homeless persons in Manchester.
210308	Health Department Immunization Services		\$82,500		Program to promote childhood immunizations and improve immunization rates.
210408	Health Department Lead Poisoning Program		\$46,900		Screening, case management, education and enforcement of lead abatement measures.
210508	Health Department Public Health Preparedness		\$640,000		Funding to upgrade the Health Department's preparedness for and ultimate response to bioterrorists, outbreaks of infectious disease and other public health issues.

Project #	Department	Project Name	Federal	State	Other	Notes
210608	Health Department Refugee Translation Services	Program to address public health issues associated with the City's growing refugee populations and to provide funding for various translation services.		\$22,000		
210708	Health Department School Based Dental Services	Program funding to support school based dental services currently provided by the Manchester Health Department as well as allow for the expansion of care for Manchester children.		\$18,447		
210808	Health Department STD Clinical & DIS Program	Walk-in clinic for persons at risk of STD; referral site for individuals identified as having been in contact with an identified case of STD.		\$78,116		
210908	Health Department TB Prevention & Control	Funds offset costs of local TB control, including screening, case management, case investigation, directly observed therapy, and targeted testing for high risk groups.		\$40,365		
213708	Office of Youth Services 6% Incentive Program	Funds for alternative educational setting for at-risk youth, along with memberships to youth oriented clubs.		\$8,000		
213808	Office of Youth Services Substance Abuse Treatment Services	Provides outpatient services to prevent alcohol and drug abuse among youth in greater Manchester.		\$45,000		
Education						
310008	New Hampshire Institute of Art NHIA Main Building Upgrade	Repair and improvements to Art Institute to include: Roof repairs, electrical service upgrade, window replacement and other aesthetic improvements.		\$250,000		Section 108 Eligible Loan

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Department	Project #	Project Name	Federal	State	Other	Notes
School District	310108	School Projects	\$12,500,000			Anticipated Federal & State grants for operation of special projects.
Public Safety						
Fire Department	410008	Homeland Security Grant	\$500,000			Supports the implementation of the State Homeland Security Strategy to address the identified planning, equipment, training, and exercise needs for acts of terrorism.
Police Department	410108	Enforcing Underage Drinking Laws		\$25,000		Program funding for officer salaries to enforce underage drinking laws.
Police Department	410208	Gang Interdiction		\$75,000		Funding to reimburse the Manchester Police Department for overtime salary for assistance in the Statewide efforts to deal with gangs and gang related crimes.
Police Department	410308	GTEAP&EPOP (Domestic Violence Funding)	\$400,000			Funding to pay for two additional officers for the Domestic Assault Reaction Team, a Victim Advocate, domestic violence training, overtime for court appearances, and funding for Domestic Violence Unit (DVU) partners.
Police Department	410408	Homeland Security		\$100,000		Implementation of Homeland Security Program Special Operations Unit.
Police Department	410508	Justice Assistance Grant	\$150,000			U.S. Department of Justice funding to purchase equipment for law enforcement functions.

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Department

Project # Project Name Federal State Other Notes

410608	Police Department MHRA Community Policing	Funding to pay the salaries and benefits of two officers to patrol the City's public housing developments. The areas to include: Manseau Manor, Elmwood Gardens Apartments, Kelley Falls Apartments, Lincoln and Clay Streets as well as Merrimack and Lowell Streets.		\$90,000	MHRA Funded
410708	Police Department New Hampshire Drug Task Force	Operational Costs for an assigned officer who assists in a multi-jurisdictional Drug Task Force, with the goal of efficiently reducing the flow of drugs into NH communities.	\$60,000		
410808	Police Department NH DWI Patrol Program	Operation of DWI sobriety checkpoints in cooperation with the NH State Police to identify and apprehend impaired drivers, increase public awareness and reduce serious motor vehicle accidents.	\$12,000		
410908	Police Department NH School Bus Enforcement Patrols	Program funding for officer salaries to enforce traffic laws associated with the safe operation of public school buses.	\$6,000		
411008	Police Department NH Sobriety Checkpoint Program	Operation of DWI sobriety checkpoints in cooperation with the NH State Police to identify and apprehend impaired drivers, increase public awareness and reduce serious motor vehicle accidents.	\$12,000		
411108	Police Department NH Speed Enforcement Program	Concentrated efforts to enforce speed laws using State Grant funds.	\$12,000		
411208	Police Department Project Safe Neighborhoods	The program will concentrate on juvenile gun violence prevention through community outreach and education.	\$30,000		

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Project #	Department	Project Name	Federal	State	Other	Notes
411308	Police Department Streetsweeper	Program funding for officer overtime and drug buy money for the initiative.	\$200,000			
411408	Police Department VAWA (State Domestic Violence Funding)	Funds are used to pay salaries/benefits of Domestic Violence Officer and two Victim Advocates to actively pursue Domestic Violence cases where the victim refuses to press charges or recants.		\$150,000		
411508	Police Department Youth Attendant Program	Provides a non-secure detention facility, with complete sight and sound separation from adult detainees, for youths classified as Delinquent Offenders during the pre-arraignment phase of their processing.		\$50,000		
Recreation and Leisure						
510008	Intown Manchester Summer Concerts	Continuation of the concert series in Veterans Park as well as support to groups or individuals interested in producing other free public events.			\$9,800	Arts Fund; Also Funded in Table 3
510108	Manchester Artists Associations Bel Esprit/Mill City Festival	Funds to provide security and bandstand for the festival.			\$7,000	Arts Fund
510208	New Thalian Players Theatre in the Park	Funds to provide outdoor summer entertainment at Veteran's Park.			\$5,000	Arts Fund
510308	Open Doors Manchester Art Trolley	Provide for art trolley services during Open Doors Manchester. Provide free trolley services to 5,500 individuals.			\$3,000	Arts Fund

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Project #	Department	Project Name	Federal	State	Other	Notes
510408	Palace Theatre Operations	Funding to supplement private donations raised to support the operation of the historic Palace Theatre.			\$75,000	Arts Fund
510508	Parks, Recreation & Cemetery Project Greenstreets (Donations)	A unique urban forestry program that strives to improve the environmental quality of Manchester through the planting and maintenance of trees along City Streets, within parks and at school yards.			\$12,383	Donations; Also Funded in Table 2 & 3
510608	Parks, Recreation & Cemetery Rockingham Recreational Trail	Construction of pedestrian box culvert underneath Peabody Avenue to re-establish continuity from Tarrytown Road to Lake Massabesic providing connection to the east/west trail.		\$320,000		Also Funded in Table 3
510708	The Acting Loft Off The Streets & Onto The Stage	Provide after school and full time summer performing arts programs to at risk youth. 30 youths will be served.			\$7,000	Arts Fund
Housing and Community Development						
610008	Families In Transition Spruce Street Transitional Housing Program	Operational support for the Spruce Street transitional housing facility. Five single fathers with children will be served.			\$15,000	AHTF
610108	Planning & Community Development Housing Initiatives	Funding to provide additional affordable housing units through new construction or rehabilitation of existing housing stock			\$100,000	AHTF; Also Funded in Table 2
610208	Planning & Community Development Neighborhood Pride - Cleanstreets	Funding of youth employment program designed to keep the City's neighborhoods and streets clean.			\$5,000	Private Funds; Also Funded in Table 2 & 3

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Department

Project # Project Name
 Transportation and the Environment

Project #	Project Name	Federal	State	Other	Notes
710008	Highway Department Annual Bridge Rehab. Program		\$96,000		Also Funded in Table 3 Funding to support repairs and other rehabilitation measures on various bridges in order to prevent further deterioration that involve higher costs in the future.
710108	Planning & Community Development Downtown - South Infrastructure Design				Improvements to roads, parking, sidewalks and utilities in the Gaslight District and South Elm Street. Infrastructure improvements will assist in major redevelopment efforts in the South Downtown in accordance with the latest plan by Hillier Architecture.
710208	Transit Authority Heavy-Duty Transit Buses	\$780,000	\$97,500		Purchase of three 30-foot heavy-duty low-floor wheelchair accessible transit buses. Refer to MEER For Local Share

3/29/2007 \$14,530,000 \$2,376,828 \$582,683

* Arts Fund - \$92,800

** Estimated cost of \$150,000 for the Downtown - South Infrastructure Design - To be funded through 610706 Planning Studies Implementation.

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Table 2 - Community Development, Health, Emergency Services Grant, and Home Funds

FY 2008 Recommended

Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
Health and Human Services						
211008	Boys & Girls Club After School Program	Funds will make Boys & Girls Club Programs more accessible. Transportation services and/or salary of staff working to bring 200 youth to the Union Street and Kids Club site.	\$20,000			Also Funded in Table 3
211108	Child & Family Services Home Care/Homemaker Services	Provision of assistance to the homebound frail and disabled in order to maintain a clean and safe environment and to prevent institutionalization. Assist 305 unduplicated clients.	\$15,000			Also Funded in Table 3
211208	Child & Family Services Runaway & Homeless Youth	Outreach, crisis intervention, emergency shelter and prevention services to runaway and homeless youth and their families. 175 homeless or at-risk youth will be served.	\$3,632	\$9,768		
211308	Child Health Services Capital Improvements	Funds to address capital needs for the expansion of the facility.	\$75,000			Loan/Grant
211408	Child Health Services Child Health Services	Operational assistance to the organization to provide medical assistance to City's poorest residents. Estimated services to be provided to 1,200 infants, children and adolescents.	\$44,000			Also Funded in Table 3
211508	City Year Hillside Middle School Team	Funding to support 6 Americorps members who will operate innovative in school and after school programs including mentoring, literacy and diversity workshops. A minimum of 850 at-risk middle school youth across the City to be served.	\$10,000			Also Funded in Table 3

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Department Project Name Description CDBG ESG HOME Notes

211608	Court Appointed Special Advocates Support to Abused & Neglected Children	Training of volunteers to serve as guardians ad litem (child advocates) for Manchester's abused and neglected children. Provide advocacy for 100 children.	\$13,000			
211708	Girls Inc. Girls Center Program	Funds for staff salaries and supplies for after-school/ prevention programs. 200 youth will be served.	\$15,000			
211808	Granite State Federation for Families Family to Family Support	Program funding to families who have children with emotional and/or behavioral disturbances. 25 families will be provided with direct services.	\$10,000			
211908	Health Department Center City Disease Prevention	Provision of a variety of healthcare services to improve the health of Center City residents and decrease the number of school days missed due to asthma, other illnesses, etc. A minimum of 900 individuals to be served.	\$15,000			
212008	Health Department Children's Health & Nutrition Program	Funding for programming in the school system to combat the increasing epidemic of childhood obesity. The program will provide services to a minimum of 4500 children in income eligible census tracts.	\$20,000			
212108	Health Department Community Oral Health Collaborative	Funding to support the establishment of a collaborative venture between community agencies such as Child Health Services, Poisson Dental Clinic, VNA Child Care as well as local dentists to provide services to needy children. A minimum of 20 income eligible children will be served.	\$20,000			
212208	Home Health & Hospice Care Indigent Care	Provide services to those suffering from acute, chronic, or terminal illness and needing care in the home setting.	\$5,000			

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Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
212308	Makin' It Happen Overhead Expenses	Funds to assist with basic operational costs of the agency. 120 community members will receive training in the asset building/ resiliency theory through parent education and awareness classes.	\$8,000			
212408	Manchester Community Health Center Pharmaceutical Program - Medications	Provision of prescription medications to clients financially unable to access such medications without the assistance of this program. 3,000 unduplicated individuals will be served.	\$44,000			
212508	Manchester Community Health Center Pharmaceutical Program - Program Coordinator	Funding for a portion of the part-time Pharmaceutical Program Coordinator to ensure successful fulfillment of the program. 3,000 individuals will be served.	\$13,800			
212608	NH Minority Health Coalition Bright Start Home Visiting Program	Provide home visiting health education services to at-risk, linguistically isolated, pregnant and parenting women and families from minority communities. 30 women and their families will be served.	\$19,000			
212708	Planning & Community Development New Citizen Assimilation Initiatives	Funding to facilitate assimilation of Manchester's newest immigrants and refugees into the community.	\$50,000			**
212808	Salvation Army Kids Café	Full-time position devoted to expanding and strengthening services to City youth attending Kids Café. Provide services to 500 youth ages 11-19.	\$21,300			
212908	St. Joseph Community Services Elder Nutrition Programs	Provision of 103,000 meals to homebound elderly and disabled individuals.	\$10,000			Also Funded in Table 3

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Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
213008	Visiting Nurse Association VNA Child Care & Family Resource Center	Child care program to assist parents preparing for securing, or maintaining employment or employment related training. After child care services to 325 children ages 6 weeks to 12 years.	\$20,000			Also Funded in Table 3
213108	YMCA Youth Opportunities Unlimited	Funding to provide a comprehensive after-school program designed to meet the needs of youth and families living in Manchester's Center-City. 105 youths will participate in the program.	\$20,000			
Education						
310208	Manchester Community Resource Center Workforce Development	Funding for various programs designed to benefit Center City area residents through the provision and enhancement of skills required to secure and maintain employment. The Resource Center will operate programs as well as partner with several community organizations.	\$65,000			
Recreation and Leisure						
510808	Manchester Housing & Redevelopment Youth Recreation Program	Provides social, educational and recreational programs for low-income public housing youth, and low-income youth from the community at large. 165 youth ages 5 to 21 will be served.	\$60,000			
510908	Parks, Recreation & Cemetery Fun In The Sun	Organized summer recreation and enrichment program providing services to 850 inner-city youth.	\$33,000			Also Funded in Table 3
511008	Parks, Recreation & Cemetery Marlineau Park	Funding for improvements to Marlineau Park including but not limited to a playground, new site furnishings, landscaping, lighting and walkways.	\$160,000			
510508	Parks, Recreation & Cemetery Project Greenstreets (CDBG)	A unique urban forestry program that strives to improve the environmental quality of Manchester through the planting and maintenance of trees along City Streets, within parks and at school yards.	\$14,860			Also Funded in Table 1 & 3

Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
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511108	Parks, Recreation & Cemetery Youth Recreation Activity	Continuation of organized after school youth recreation program primarily serving low income inner-city youth. 360 youth will be served.	\$90,000			
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Housing and Community Development

610308	Amoskeag Business Incubator Amoskeag Business Incubator Program	Funding to provide staff support for the continued administration of the Business Incubator resulting in additional investment and new jobs. Space and technical assistance provided to 14 small businesses.	\$10,000			
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610408	Building Department Concentrated Code Enforcement	Continuation of code enforcement program created to stabilize and improve conditions increasing the rental housing opportunities in low/moderate income areas.	\$43,400			
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610508	Helping Hands Emergency Transitional Housing	Operational support of facility which provides transitional housing and supportive services to 120 men.		\$10,600		
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610608	Manchester Emergency Housing Capital Improvements	Funding for building improvements that are necessary to bring the MEH homeless shelter into compliance with life - safety codes.	\$20,000			
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610708	Manchester Emergency Housing Operational Reimbursement	Operational support to pay utilities, insurance, etc. to maintain emergency shelter serving 150 men, women and children.		\$8,000		
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610808	Neighborworks Greater Manchester Downpayment & Closing Cost Assistance	Funding to assist low-income households purchase their first home. Program will provide downpayment assistance to a minimum of 10 low-income families.			\$150,000	
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Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
610908	Neighborworks Greater Manchester Neighborworks Homeownership Center	Funding to educate low income families on issues dealing with homeownership. The program will provide free educational seminars, pre and post-purchase counseling and access to low-interest mortgage products. Provide services to 800 individuals.			\$50,000	
611008	Neighborworks Greater Manchester West Granite Gateway Project	Funding for the acquisition and demolition of targeted properties in neighborhoods surrounding the west Granite, Douglas, Barr and West Streets area.			\$72,623	Refer to Housing Initiatives for Additional Funding
611108	New Hampshire Legal Assistance NH/LA Fair Housing/Tenant Rights	Funds will allow for continuation of series of educational forums on fair housing and landlord/tenant laws. 60-80 Manchester residents will be educated. Also seminars on issues of assimilation of new citizens will be developed.	\$12,800			
611208	New Horizons Operational Expenses	Operational support to pay utilities, insurance, etc. for the two shelter sites. 800 men and women will be served.		\$15,000		
611308	New Horizons Shelter Staffing	Operational support to pay staff for the two shelter sites. 200 men and women will be served.		\$8,160		
611408	NH Community Loan Fund/MicroCredit Manchester Micro Enterprise Program	Funding to operate peer lending program. Technical assistance provided to micro-enterprises (5 or less employees including the owner).	\$8,000			
611508	NH Small Business Development Small Business Management Counseling	Provide self employment training to 25 low income clients. Training's to include budgeting and financial management.	\$10,000			

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Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
610108	Planning & Community Development Housing Initiatives	Funding to increase the supply of decent, safe and affordable housing units through new construction or rehabilitation of existing housing stock	\$150,000	\$2,200	\$432,865	* Also Funded in Table 1
611608	Planning & Community Development Neighborhood Pride - Business Incentives	Neighborhood business loan program designed to create employment opportunities for low and moderate income individuals.	\$150,000			
610208	Planning & Community Development Neighborhood Pride - Cleanstreets	Funding of youth employment program designed to keep the City's neighborhoods and streets clean.	\$75,000			Also Funded in Table 1 & 3
611708	The Way Home Homeless Intervention/Prevention	Housing counseling and advocacy services to assist homeless and those at risk of homelessness to obtain and succeed in permanent housing. 200 individuals will be served.		\$16,300		
611808	The Way Home Tenant Assistance	Provision of funds for security deposits required to assist 77 low-income households obtain safe and affordable housing.			\$60,000	
611908	YWCA Emily's Place Operations	Operational expenses of this shelter which provides secure housing to 100 women and children who are victims of domestic violence.		\$12,000		

Transportation and the Environment

710308	Highway Department Annual CDBG Street Reconstruction Program	Miscellaneous infrastructure improvements including reconstruction of streets and sidewalks, installation of lighting, updating traffic signalization and tree planting in CDBG eligible areas.	\$400,000			
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Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
710408	Highway Department Infrastructure ADA Access Improvements	Rehabilitation of sidewalks and construction of pedestrian ramps on selected City sidewalks as identified by the Disability Advocacy Committee and departmental staff, allowing for universal access.	\$50,000			
710508	Highway Department School Sidewalk Program	Construction, reconstruction of selected school sidewalk areas throughout the City.	\$50,000			
Community Management						
810008	Planning & Community Development ADA Compliance	Continued funding for retrofitting of City buildings and facilities in compliance with the Americans with Disabilities Act.	\$75,000			
810108	Planning & Community Development Community Development Initiative	Funds to be used for consultant services and associated costs of preliminary designs of community development, management and facility programs	\$10,000			
810208	Planning & Community Development Planning Administration	Funding of CIP staff/expenses for administration of CIP program.	\$235,000		\$52,000	
			\$2,193,792	\$82,028	\$817,488	

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3/29/2007

* The following projects will be considered for funding through Housing Initiatives: Way Home - Housing Rehab/Lead Hazard Control; Stella Arms Apartments; Energy Efficiency Program; and other projects as may develop.

** The following projects will be considered for funding through New Citizens Assimilation: Southern NH Area Health Education - Legal Interpretation Training; Southern NH Services - Hispanic Assimilation Support; Southern Sudan Community of NH - Legal Education Initiative; and other immigrant/refugee priorities as may develop.

Table 3 - City CasII

FY 2008

Project #	Department Project Name:	Description	Recommended	Notes
213208	American Red Cross Local Emergency Services	Provide disaster victims with emergency food, safe shelter, clothing, medical supplies, counseling, and referral to other services.	\$11,000	
213308	Big Brothers Big Sisters Support for Read To Succeed Program	Literary mentoring program for youths ages K4-Grade 3 in the Manchester School District. Provision of services to 50 kids.	\$5,000	
211008	Boys & Girls Club After School Program	Funds will make Boys & Girls Club Programs more accessible. Transportation services and/or salary of staff working to bring 200 youth to the Union Street and Kids Club site.	\$20,000	Also Funded in Table 2
211108	Child & Family Services Home Care/Homenaker Services	Provision of assistance to the homebound frail and disabled in order to maintain a clean and safe environment and to prevent institutionalization. Assist 305 unduplicated clients.	\$15,000	Also Funded in Table 2
211408	Child Health Services Child Health Services	Operational assistance to the organization to provide medical assistance to City's poorest residents. Estimated services to be provided to 1,200 infants, children and adolescents.	\$75,000	Also Funded in Table 2
211508	City Year Hillside Middle School Team	Funding to support 6 Americorps members who will operate innovative in school and after school programs including mentoring, literacy and diversity workshops. A minimum of 850 at-risk middle school youth across the City to be served.	\$10,000	Also Funded in Table 2

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Description

Department

Project # Project Name:

Project #	Project Name:	Description	Recommended	Notes
213408	Office of Youth Services Wrap for Youth Resiliency Project	Continuation of a new program focusing on a multifaceted approach to reducing juvenile delinquency in the City. Program will be a joint effort among various City Departments, i.e. OYS, Schools, Police and the State YDC, 100 youth will be served.	\$126,929	
213508	Southern New Hampshire Services Info Bank	Funding to assist agency to provide comprehensive problem assessment, detailed human service information and effective agency referral services.	\$10,000	
213608	Southern New Hampshire Services Voluntary Action Center	Funding to assist the agency in the provision of services to individual organizations, businesses and non-profit agencies. 19,830 hours of services will be provided to City departments and non-profits.	\$10,800	
212908	St. Joseph Community Services Elder Nutrition Programs	Provision of 100,000 meals to homebound elderly and disabled individuals.	\$20,700	Also Funded in Table 2
213008	Visiting Nurse Association VNA Child Care & Family Resource Center	Child care program to assist parents preparing for, securing, or maintaining employment or employment related training. After child care services to 325 children ages 6 weeks to 12 years.	\$20,000	Also Funded in Table 2
Public Safety				
411608	MPD/MHD for Weed & Seed Committee Weed N' Seed	Operational funding for two positions to collaborate with Federal, State and local agencies, organizations and individuals to combat violent crime, drug abuse, and gang activity in specific areas of Manchester.	\$110,000	
Recreation and Leisure				
510008	Intown Manchester Summer Concerts	Continuation of the concert series in Veterans Park as well as support to groups or individuals interested in producing other free public events.	\$20,000	Also Funded in Table 1

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Department	Project Name:	Description	Recommended	Notes
Parks, Recreation & Cemetery	Fun in the Sun/Special Sports	Organized summer recreation and enrichment program providing services to 850 inner-city youth.	\$60,000	Also Funded in Table 2
Parks, Recreation & Cemetery	Hazard Tree Removal	Removal and pruning of hazardous trees along city streets, within City parks and other City owned lands.	\$20,000	
Parks, Recreation & Cemetery	Millyard Maintenance	Funding for upkeep and improvements to Millyard to ensure it remains aesthetically pleasing.	\$20,000	
Parks, Recreation & Cemetery	Park Improvement Program	This project will enable an increase in the efforts of the Parks Department to adequately maintain facilities and improve safety in the City parks.	\$65,000	
Parks, Recreation & Cemetery	Project Greenstreets (Cash)	A unique urban forestry program that strives to improve the environmental quality of Manchester through the planting and maintenance of trees along City Streets, within parks and at school yards.	\$10,000	Also Funded in Table 1 & 2
Parks, Recreation & Cemetery	Rockingham Recreational Trail	Construction of pedestrian box culvert underneath Peabody Avenue to re-establish continuity from Tarrytown Road to Lake Massabesic providing connection to the east/west trail.	\$80,000	Also Funded in Table 1
Housing and Community Development				
Building Department	Dilapidated Building Demolition	Funding used to secure compliance with demolition orders directed to owners of dilapidated buildings and also fund demolitions of City owned structures eliminating blight and safety hazards. A minimum of two structures will be removed.	\$50,000	

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Department	Project Name:	Description	Recommended	Notes
Project #				
612108	Manchester Area Convention & Visitors Bureau MACVB - Destination Marketing	Continued funding to support the promotion of Manchester as a destination for meetings, conventions, sports, group tours, special events and leisure travel.	\$80,000	
612208	Manchester Economic Development Marketing Program - Year 2	MEDO is entering Year 2 of the economic development marketing campaign. The second phase of the campaign will include maintenance and upgrades to the City's stand-alone economic development Web site, collateral materials, advertising and other marketing	\$20,000	
610208	Planning & Community Development Neighborhood Pride - Cleanstreets	Funding of youth employment program designed to keep the City's neighborhoods and streets clean.	\$5,000	Also Funded in Table 1 & 2
Transportation and the Environment				
710608	Highway Department Annual Bridge Maintenance Program	Program review, detailed inspections, rating and on-going consultation to ensure continued integrity of the City's bridges.	\$20,000	Refer to Operating Budget in Future Year
710008	Highway Department Annual Bridge Rehab. Program	Funding to support repairs and other rehabilitation measures on various bridges in order to prevent further deterioration that involve in higher costs in the future.	\$24,000	Also Funded in Table 1
710708	Highway Department Annual ROW Maintenance	Funding of the Department's ongoing street resurfacing efforts including partial reclamation of existing pavement in order to restore proper curb reveal.	\$500,000	
Transportation and the Environment				
810308	Highway Facilities Division Hallsville School Structural Repairs	Funding for structural repairs to the roof of Hallsville School.	\$120,000	

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Highway Facilities Division
Municipal Deferred Maintenance

Refer to Operating Budget in Future Year

\$90,000

Funding for Deferred Maintenance Program. Projects identified for FY 08 are deferred maintenance items that due to age and/or other extenuating circumstances are necessary and beneficial for occupants and energy savings.

\$1,618,429

3/29/2007

* Remaining balance of \$369,998.83 from Notre Dame Bridge settlement to be used in addition to Cash allocation.

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Table 4 - General Obligation Bonds

Department	FY 2008			
Project #:	Project Name:	Description:	Recommended	Notes:

FY08 Bonding Capacity Utilized in FY07 Multiyear Authorization

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Table 5 - Projects financed through Enterprises, Fees, and Other Dedicated Sources

Project #	Department Project Name:	Description	FY 2008	
			Recommended	Notes
Transportation and the Environment				
710808	Highway - EPD Cohas Brook Phase III - Master Plan	The development of a Master Plan to construct lateral sewers off the newly constructed Cohas Brook interceptor. The master plan will also recommend interceptor expansion into southeast of the city.	\$400,000	
710908	Highway - EPD Construction Cohas Brook Phase II, Contract 3	Enterprise funding for construction of Contract #3 (Candia Road Pump Station) of the Cohas Interceptor - Phase II.	\$1,200,000	
711008	Highway - EPD Design & Construction of Incinerator Upgrade at WWTF	The design and construction of an incinerator upgrade at the WWTF. Upgrade will consist of new sludge feed system, repairs to inner and outer shells, new economizer and a wide array of associated mechanical works.	\$3,500,000	
711108	Highway - EPD Design of Aeration Upgrade at WWTF	Design of a new fine bubble aeration system for enhanced wastewater treatment.	\$750,000	
711208	Highway - EPD Design of Grit Chamber Upgrade at WWTF	Design of upgrades to the WWTF's grit removal system.	\$750,000	
711308	Highway - EPD Sewer/Pump Station Infrastructure Repair	Reconstruction of failing sewers and pump stations.	\$1,500,000	

Project #	Department Project Name:	Description	Recommended	Notes
711408	Parking Division (PED) Additional Multi-Space Meters	Acquisition and installation of 35 multi-space meters.	\$280,000	
711508	Parking Division (PED) Hartnett Lot Repairs	Funding for routine maintenance to the Hartnett Parking Lot. Maintenance to include filling cracked pavement.	\$5,000	
711608	Parking Division (PED) Victory Garage Ongoing Repairs	Miscellaneous repairs to Victory Garage including bird control, stair tower repairs, concrete repair and elevator repair/replacement.	\$95,000	
711708	Parking Division (PED) Victory Garage Revenue Control Equipment	Replacement of garage revenue control equipment.	\$250,000	
711808	Water Works 281 Lincoln Street Improvements	Rehabilitation of building, roof, steps, exterior doors, pipe yard and installation of energy saving devices.	\$55,000	
711908	Water Works Cleaning & Lining CIP	Clean and cement line deteriorated water mains which are adequately sized but have become heavily tuberculated, thus decreasing main capacity and water quality.	\$583,000	

Project #	Department Project Name:	Description	Recommended	Notes
712008	Water Works Connect Dead End Mains	In conjunction with street resurfacing programs, install short stretches i.e. 100-300 feet of main to eliminate dead-end mains, thus improving water quality and hydraulic capacity of fire protection system.	\$70,000	
712108	Water Works Domestic Service Relay	Enterprise funding for the replacement of domestic water services which are in need of upgrading to meet customer demand.	\$11,000	
712208	Water Works Fire Service Relay	Replacement of 3, 4, 5, 6 and 8" fire sprinkler services throughout the City where such services were installed prior to 1935.	\$16,000	
712308	Water Works Goffstown Tank High Service	Construction of a concrete water storage tank in the vicinity of the Hillsborough County Nursing Home in Goffstown.	\$5,000	
712408	Water Works Hackett Hill Road Tank X-High Service	Construction of a concrete water storage tank in the vicinity of Countryside Boulevard.	\$1,725,000	
712508	Water Works High Station Improvements	Replacement of inefficient heating system at the 1890 former High Pressure Pump Station.	\$20,000	

Project #	Department Project Name:	Description	Recommended	Notes
712608	Water Works Hydrant Replacement Program	Enterprise funding to replace and install 25-50 hydrants as new mains are installed.	\$71,000	
712708	Water Works Manchester No. HS River X-ing	Installation of 24 inch high service river crossing connecting north and northwest Manchester to meet expanding needs of the distribution system.	\$100,000	
712808	Water Works Merrimack River Supply Project	Expansion of Manchester's water supply by pumping water from the Merrimack River to a separate modular treatment plant and then into the distribution system. Multi-year funding cycle terminating FY 2009.	\$125,000	
712908	Water Works Pump Station Improvements	Annual program to maintain and upgrade 10 booster pump stations located throughout the water distribution system.	\$32,500	
713008	Water Works Rehab of Hackett Hill Pump Station	Rehabilitation and refit electrical and pumping equipment at the site of the former UNH Pump Station.	\$150,000	
713108	Water Works Rehab of Hydro Generator Cohas Station	Rehabilitation of the Water Work's hydro electric generator that operates at the Cohas Ave Pump Station.	\$28,000	

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Department

Project Name:

Description

Project #

Water Works

Relay Unlined CIP

713208

\$637,000

Upgrade old and deficient areas of the distribution system normally in established commercial areas including replacement of deteriorated dead-end mains which cannot be looped.

Water Works

Remote Radio Reading System

713308

\$203,000

Installation of approximately 2700 meters with remote radio leads.

3/29/2007

\$12,561,500

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City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"A Resolution appropriating to the Manchester Airport Authority the sum of \$58,865,030 from Special Airport Revenue Funds for Fiscal Year 2008."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Fifty Eight Million, Eight Hundred Sixty Five Thousand, Thirty Dollars (\$58,865,030) from Special Airport Revenue funds shall be hereby appropriated to the Manchester Airport Authority for Fiscal Year 2008 as follows:

Salaries and Wages.....	5,595,000
Line Item Expenses.....	22,684,521
Capital Outlay.....	4,664,000

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits & Insurance.....	2,246,509
Debt - Principal and Interest.....	23,225,000
Debt - Bond Financing.....	250,000
Audit.....	50,000

RESTRICTED FUNDS: Subject to the approval of the Board of Mayor and Aldermen.

Contingency.....	150,000
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TOTAL.....	\$58,865,030
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RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"A Resolution appropriating the sum of \$15,007,892 from Sewer User Rental Charges to the Environmental Protection Division for Fiscal Year 2008."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Fifteen Million, Seven Thousand, Eight Hundred Ninety Two Dollars (\$15,007,892) from Sewer User Rental Charges to the Environmental Protection Division for Fiscal Year 2008 be hereby appropriated for operation Expenses as follows:

Salaries and Wages.....	2,438,441
Line Item Expenses.....	3,963,125
Capital Outlays.....	1,361,675

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits.....	1,135,701
Insurance.....	140,000
Debt - Principal and Interest.....	5,743,150
Audit.....	14,000

RESTRICTED FUNDS: Subject to the approval of the Board of Mayor and Aldermen.

Contingency.....	211,800
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TOTAL.....	\$15,007,892
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RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"A Resolution appropriating to the Parking Fund the sum of \$5,299,591 from Parking for the Fiscal Year 2008."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Five Million, Two Hundred Ninety Nine Thousand, Five Hundred Ninety One Dollars (\$5,299,591) from Parking shall be hereby appropriated to the Parking Fund for Fiscal Year 2008 as follows:

Salaries and Wages	506,459
Line Item Expenses.....	3,033,600
Debt Service.....	817,170
Capital Outlay.....	630,000

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits.....	312,362
------------------------	---------

TOTAL.....	\$5,299,591
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RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"A Resolution appropriating the sum of \$2,253,110 from Recreation User Charges to the Recreation Division for Fiscal Year 2008."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Two Million, Two Hundred Fifty Three Thousand, One Hundred Ten Dollars (\$2,253,110) from Recreation User Charges to the Recreation Division for Fiscal Year 2008 be hereby appropriated for operation Expenses as follows:

Salaries and Wages.....	872,089
Line Item Expenses.....	580,889
Capital Outlays.....	10,000

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits.....	249,389
Insurance.....	55,834
Debt – Principal and Interest.....	475,909
Audit.....	9,000

Total.....	\$2,253,110
------------	-------------

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"A Resolution appropriating to the Manchester Transit Authority the sum of \$1,176,714 for the Fiscal Year 2008."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Million, One Hundred Seventy Six Thousand, Seven Hundred Fourteen Dollars (\$1,176,714) is hereby appropriated to the Manchester Transit Authority to be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source shall be appropriated as follows:

RESTRICTED FUNDS: Subject to the approval of the Manchester Transit Authority.

\$1,176,714

RESOLVED that this Resolution shall take effect upon its passage.

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City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"A Resolution appropriating to the Manchester School District the sum of \$147,250,000 for the Fiscal Year 2008."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Hundred Forty Seven Million, Two Hundred Fifty Thousand Dollars (\$147,250,000) is hereby appropriated to the Manchester School District to be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source shall be appropriated as follow:

RESTRICTED FUNDS: Subject to the approval of the City of Manchester Board of School Committee.

\$147,250,000

RESOLVED that this Resolution shall take effect upon its passage.

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City of Manchester
New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"A Resolution appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,898,950 from School Food and Nutrition Services Revenues for Fiscal Year 2008."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Five Million, Eight Hundred Ninety Eight Thousand, Nine Hundred Fifty Dollars (\$5,898,950) from School Food and Nutrition Services revenues shall hereby be appropriated to the Manchester School Food and Nutrition Services program for Fiscal Year 2008 as follows:

RESTRICTED FUNDS: Subject to the approval of the Manchester Board of School Committee.

\$5,898,950

RESOLVED that this Resolution shall take effect upon its passage.

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City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

“Raising Monies and Making Appropriations for the Fiscal Year 2008.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Hundred Nineteen Million, Three Hundred Forty Two Thousand, One Hundred Forty Eight Dollars (\$119,342,148) plus the County Tax be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it, and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source, shall be appropriated as follows:

General Government

010	Aldermen.....	180,399
020	Assessors.....	747,219
030	Building Department.....	1,527,738
040	City Clerk.....	1,150,549
050	Manchester Economic Development Office.....	353,306
070	City Solicitor.....	1,274,474
100	Finance.....	1,255,069
130	Information Systems.....	1,801,046
160	Mayor.....	289,562
180	Office of Youth Services.....	598,878
190	Human Resources.....	925,341
200	Planning Department.....	959,399
220	Tax Collector.....	721,984
300	Fire Department.....	23,711,090
330	Police Department.....	24,600,000
410	Health Department.....	3,390,892



City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Raising Monies and Making Appropriations for the Fiscal Year 2008."

Page 2

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

500	Highway Department.....	28,853,627
600	Welfare Department.....	1,264,689
650	Parks, Recreation & Cemetery.....	3,344,914
710	Library Department.....	2,705,189
802	Senior Services.....	323,437
	MCTV.....	390,000
<u>170</u>	<u>Non-Departmental</u>	
	Contingency.....	250,000
	Salary Adjustment.....	700,000
	Civic Contributions.....	152,700
	Non-City Programs.....	68,817
	Conservation Commission.....	8,400
	Safety Review Board.....	40,000
	CIP Administration.....	1,618,429
	Motorized Equipment Replacement/Technology.....	1,301,500
	Employees Medical Services.....	100,000
	Maturing Debt.....	9,219,000
	Interest on Maturing Debt.....	5,514,500
	Total	\$119,342,148

RESOLVED that this Resolution shall take effect upon its passage.

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City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in Fiscal Year 2008 and held in the Civic Center Fund, for the payment of the City's Obligations in Said Fiscal Year Under the Financing Agreement."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, IN ACCORDANCE WITH THE New Hampshire Revised Statutes Annotated, the Board of Mayor and Aldermen established on the books of the City the Civic Center Fund; and

WHEREAS, Meals and Rooms Tax Revenue, in excess of \$454,927 in each year, paid to the City by the State of New Hampshire in accordance with RSA 78-A shall be held in the Civic Center Fund to pay the City's share of the costs of constructing the Manchester Civic Center; and

WHEREAS, in accordance with the terms of the Financing Agreement between the City and the Manchester Housing and Redevelopment Authority dated as of March 1, 2000 (the "Financing Agreement"), the City must appropriate funds held in the Civic Center Fund to meet its obligations under the Financing Agreement;

NOW, THEREFORE, be it resolved as follows:

- 1) That all Incremental Meals and Rooms Tax Revenue received by the City in Fiscal Year 2008 and held, in the Civic Center Fund, is hereby appropriated for the payment of the City's obligations in said fiscal year in accordance with the terms of the Financing Agreement.

Resolved, that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"A Resolution appropriating to the Central Business Service District the sum of \$244,000 from Central Business Service District Funds for Fiscal Year 2008."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Two Hundred Forty Four Thousand Dollars (\$244,000) from Central Business Service District funds shall be hereby appropriated to the Central Business Service District for Fiscal Year 2008 as follows:

RESTRICTED FUNDS: Subject to the approval of the Planning Director.

Expenses.....\$244,000

TOTAL.....\$244,000

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

“Continuation of the Central Business Service District.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- WHEREAS, the establishment of Central Business Service Districts are authorized under provision of RSA 31:120 through RSA 31:125; and
- WHEREAS, the Board of Mayor and Aldermen have further authorized the establishment of such districts and has set forth procedures for the same in Chapter 37 of the Code of Ordinance; and
- WHEREAS, the Board of Mayor and Aldermen, after consultation with and on the recommendation of an Advisory Board of owners and tenants within the proposed district, find that a central business service district should be continued:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN:

1. That the recommended boundaries of the district within which services will be provided and assessments made on the property are:

Beginning at a point at the intersection of River Road and west North Street; thence easterly along West North Street and continuing along North Street to Bay Street;
thence southerly along Bay Street to Sagamore Street;
thence along Sagamore Street to a point at the rear property line of property at 1631 Elm Street (Rite-Aid);
thence generally southerly along the rear property line of property at 1631 Elm Street (Rite-Aid) to Pennacook Street;
thence westerly along Pennacook Street to an alley – Elm Street East Back;
thence southerly along Elm Street East Back Alley to Blodgett Street;
thence westerly along Blodgett Street to an alley – Elm Street East Back;
thence southerly along Elm Street East Back Alley to Brook Street;
thence easterly along Brook Street to Temple Court;
thence southerly along Temple Court to Harrison Street;
thence westerly along Harrison Street to the rear of the building at 1415 Elm Street (the “Sears Building” so-called);
thence southerly along the rear of the building at 1415 Elm Street (the “Sears Building” so-called) to Prospect Street;
thence continuing southerly along the rear property line of 1331-1375 Elm Street to Myrtle Street;
thence continuing southerly along an alley – North Church Street to Orange Street;

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Continuation of the Central Business Service District."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

thence easterly along Orange Street to Chestnut Street;
thence southerly along Chestnut Street to Bridge Street;
thence easterly along Bridge Street to Pine Street;
thence southerly along Pine Street to Manchester Street;
thence westerly along Manchester Street to Chestnut Street;
thence southerly along Chestnut Street to Auburn Street;
thence westerly along Auburn Street to Elm Street;
thence southerly along Elm Street to the southerly point of property on the west side of Elm Street now or formerly of Allen-Bradely Corp.;
thence westerly along the property line of said property to the B & M rail line;
thence continuing westerly across property of the City of Manchester to the Merrimack River;
thence northerly along the Merrimack River to the Amoskeag Dam;
thence easterly from the Amoskeag Dam on a line extending to River Road;
thence northerly along River Road to West North Street; said point also being the point of beginning.

That the district is to include all properties within the described boundaries.

2. That the assessed values of the properties for purposes of assessments be established in accordance with the property tax maps and records as maintained by the Board of Assessors.
3. That services to be provided within the District consist of daily cleaning, maintenance and inspection of incidental repairs within the right-of-way in the District and such other services as determined by the Advisory Board.
4. That the special district assessment for Fiscal Year 2008 be established at \$.3643 per thousand dollars of assessed value of each property assessed within the district.
5. That the special district assessment shall be made against the owners of all commercial, all industrial and residential properties of five units or more, (excluding multi unit condominium properties).

Resolved, that this Resolution shall take effect upon its passage.

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Bills on Second Reading respectfully recommends, after due and careful consideration, that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, 875-16.

ought to pass.

(Aldermen Duval, Lopez, Garrity, and Pinard recorded in favor; Alderman Gatsas opposed)

IN BOARD OF MAYOR & ALDERMEN

DATE: September 5, 2006

ON MOTION OF ALD. Garrity

SECONDED BY ALD. Smith

VOTED TO table.


CITY CLERK

Respectfully submitted,



Clerk of Committee

City of Manchester New Hampshire

In the year Two Thousand and Six

AN ORDINANCE

“Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, and 875-16.”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

SECTION I. “Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (General Industrial/Industrial Park) located on Gold Street including Tax Map 875, Lots 14, 15, and 16, and being more particularly bounded and described as follows:

Beginning at a point on the centerline of the intersection of Gold Street and John E. Devine Drive extended, said point being on the zone boundary line of the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment;

Thence, easterly along the centerline of Gold Street, also being the zone boundary line between the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment, approximately 965 ft. to a point;

Thence, southerly along the zone boundary line of the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment, a distance of approximately 570 ft. to a point;

Thence, southwesterly along the zone boundary line of the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment, a distance of approximately 1,075 ft. to a point;

Thence, northwesterly generally along the centerline of the former Lawrence Branch of the Boston and Maine Railroad, a distance of approximately 1,090 ft. to a point, said point being the zone boundary line of the R-1B (Residential One-Family) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment;

Thence, easterly along the centerline of Gold Street, also being the new zone boundary line between the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, after this amendment, a distance of approximately 515 ft. to a point, said point also being the point of beginning.

Said description to include TM 875, Lot 14, Lot 15, and Lot 16 consisting of approximately 19.43 acres of private land, to be rezoned from IND (General Industrial/Industrial Park) to B-2 (General Business) zone district, after this amendment.

SECTION II. Resolve this ordinance shall take effect upon passage.

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DEVINE
MILLIMET

ATTORNEYS AT LAW

By Hand Delivery

SUSAN V. DUPREY
603.695.8505
SDUPREY@DEVINEMILLIMET.COM

June 19, 2006

Office of the City Clerk
One City Hall
Manchester, NH 03101-2097

RE: GFI Gold Street, LLC - Petition for Rezoning

Dear Sir or Madam:

Enclosed please find a Petition for rezoning parcels Map 875, Lot 15 and Map 875, Lot 16. Also enclosed is our check in the amount \$300.00. Our office represents GFI, which requests this rezoning.

Please feel free to contact me should you have any questions regarding this matter or if additional information is required. Thank you.

Very truly yours,



Susan V. Duprey

SVD:ml

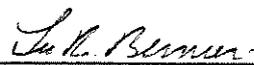
Enclosures

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July 11, 2006.

In Board of Mayor and Aldermen.

On motion of Alderman Garrity, duly seconded by Alderman Forest, it was voted to refer the petition for rezoning to a Public Hearing on Monday, August 7, 2006 at 6 PM in the Aldermanic Chambers of City Hall and further to authorize execution of agreements enclosed subject to the review and approval of the City Solicitor.



City Clerk

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STATE OF NEW HAMPSHIRE
CITY OF MANCHESTER

GFI GOLD STREET, LLC

PETITION FOR REZONING

NOW COMES the Petitioner, GFI Gold Street, LLC, by and through its attorneys, Devine, Millimet & Branch, Professional Association, and petitions the Board of Mayor and Aldermen of the City of Manchester, in accordance with Article 16 of the City of Manchester Zoning Ordinance, to change the zone of and amend the Zoning Map regarding 2 parcels of land, one of which is located at 725 Gold Street and the other of which is near Gold Street, County of Hillsborough, City of Manchester and identified as Map 875 Lot 15 and Map 875 Lot 16 in the tax records for the City of Manchester. In support thereof, Petitioner states as follows:

1. GFI Gold Street, LLC is the owner of record of that parcel of land located at 725 Street and identified as Map 875 Lot 15 in the tax records of the City of Manchester (Property 1). Property 1 is approximately 15.178 acres in size and was formerly the site of Associated Grocers which has since relocated. Property 1 is currently zoned Industrial.

2. Ashkars Children's Limited Liability Company and John N. Ashkars own a parcel near Gold Street which has no building situate on it and abuts Property 1 which land is identified as Map 875 Lot 16 in the tax records of the City of Manchester ("Property 2"). Property 2 is approximately 36,864 square feet in size and is also zoned Industrial. Property 2 is subject to a purchase agreement in favor of GFI Gold Street, LLC.

3. The Petitioner, GFI Gold Street, LLC, for itself as owner of Property 1 and as agent for the owners of Property 2, seeks to change the zoning classification of Property 1 and Property 2 from Industrial to B-2 in order to locate a retailer on Property 1 and Property 2.

4. A copy of the tax map showing Property 1 and Property 2 as situated in the Industrial Zone and the zoning designations for the surrounding properties is attached is Exhibit A.

5. It is believed that the change of zone will have little impact on the surrounding area in that much of the surrounding area was either zoned B-2, has been rezoned from

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Industrial to B-2 or variances have been granted to allow uses permitted in the B-2 zone. Changing the zone to B-2 will reduce heavy truck traffic in the area as Property 1 is now used as a 24 hour per day trucking terminal. Plans are being prepared to help address and to generally improve conditions on Gold Street.

6. This proposed change will have a substantial positive tax revenue impact for the City of Manchester and will have no effect on the environment as Property 1 is already developed for an industrial use. There will be no impact on municipal services or facilities.

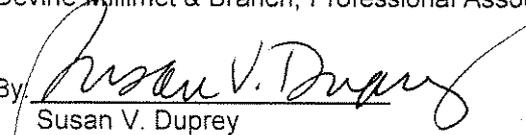
7. The names, addresses, tax map numbers and lot numbers of all abutting property owners and all properties on the opposite side of the street from Property 1 and Property 2 are attached as Exhibit B.

8. A metes and bounds description of Property 1 and Property 2 is attached as Exhibit C.

9. The Petitioner respectfully requests that the Honorable Board of Mayor and Aldermen approve this request to change the zone for Property 1 and Property 2 from Industrial to B-2 and to amend the Zoning Map to reflect this change.

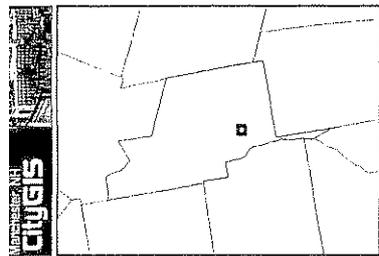
Respectfully submitted,

GFI Gold Street, LLC
By its Attorneys,
Devine Millimet & Branch, Professional Association

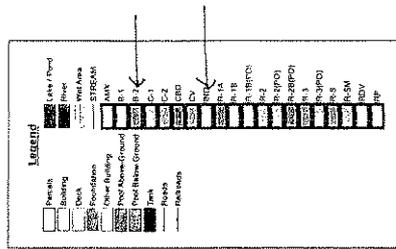
By: 
Susan V. Duprey
111 Amherst Street
Manchester, NH 03101
(603) 695-8505

Dated: June 19, 2006

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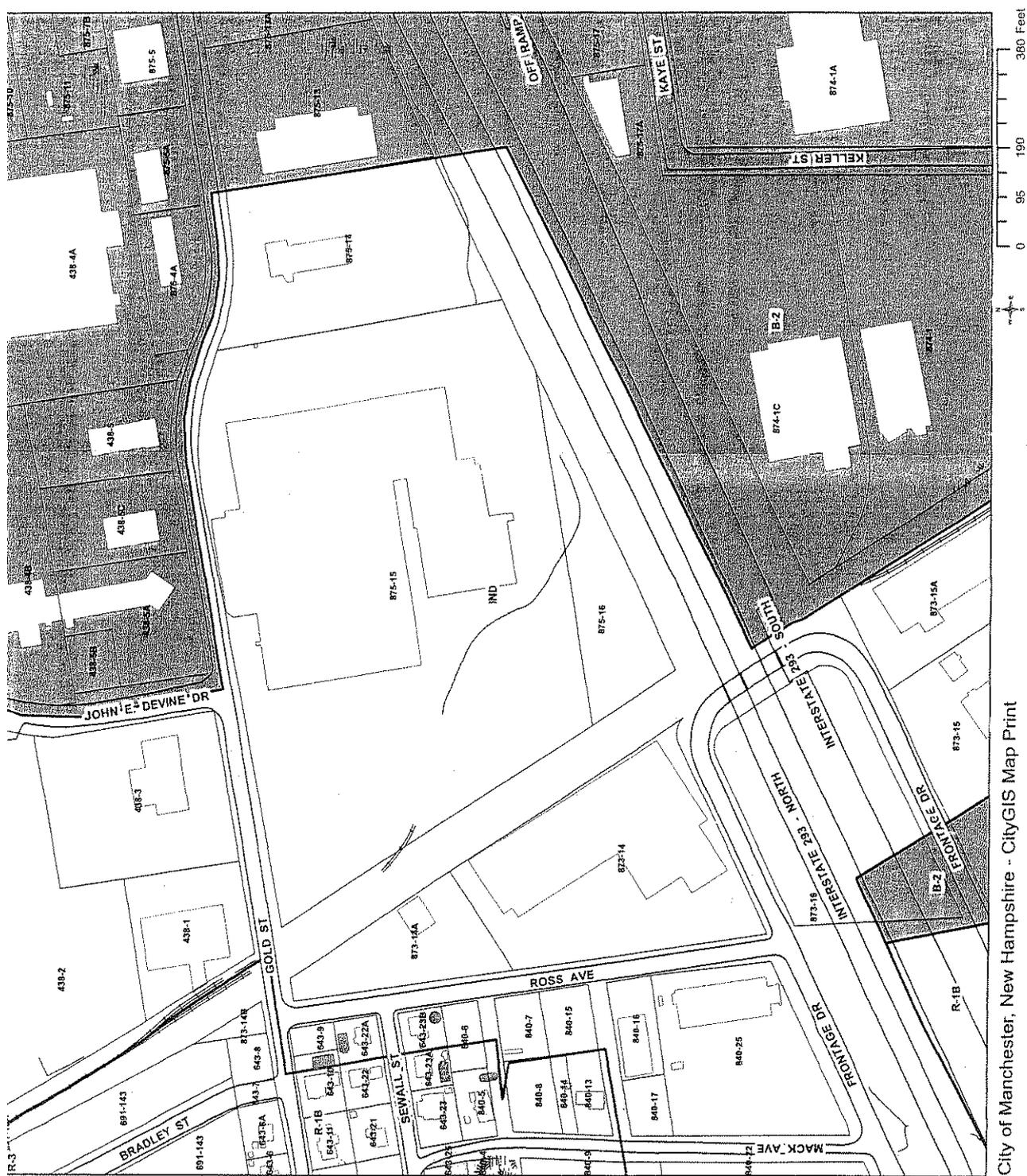


Area Map Showing Extent Of Map At Left



DISCLAIMER

The information appearing on this map is for the convenience of the user and is not an official public record of the City of Manchester, NH (the "City"). This map is not survey quality. All boundaries, easements, areas, measurements, rights-of-way, etc. appearing on this map should only be considered approximations, and as such have no official or legal value. The City makes no warranties, expressed or implied, concerning the accuracy, completeness, reliability, or suitability of this information for any particular use. The City assumes no liability for any inaccuracies or omissions which may appear on this map. This information was compiled and is available for inspection and copying during normal business hours. By using this map, you agree to these terms and conditions.



City of Manchester, New Hampshire - CityGIS Map Print

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Exhibit C

Legal Description for Lot 875-15, located at 725 Gold Street, Manchester:

A certain tract or parcel of land with the buildings thereon, situate in Manchester, Hillsborough County, State of New Hampshire, being Lot 875-15 on Plan #_____, entitled "ALTA/ACSM Land Title Survey, 725 Gold Street in Manchester, New Hampshire (Hillsborough County), dated December 22, 2005, prepared by BSC Group, more particularly bounded and described as follows:

Beginning at a point on the northeasterly corner of the Lot on the southerly line of Gold Street; thence

1. South $9^{\circ} 17' 43''$ East, a distance of 80.15 feet to a concrete bound found; thence
2. South $09^{\circ} 76' 53''$ East, a distance of 488.15 feet by the westerly side of Lot 875-14; to a an iron pipe at the southeasterly corner of the lot; thence
3. South $64^{\circ} 53' 52''$ West, a distance of 310.73 feet by the northerly line of the Interstate Highway 293 to an iron pipe; thence
4. South $82^{\circ} 28' 33''$ West, a distance of 517.33 feet by the northerly line of Lot 875-16 to an iron pipe at the southeasterly corner of the premises; thence
5. North $32^{\circ} 51' 25''$ West, a distance of 21.90 feet to an iron pipe; thence
6. North $08^{\circ} 01' 16''$ West, a distance of 19.62 feet to an iron pipe; thence
7. North $32^{\circ} 51' 25''$ West, a distance of 714.62 feet by the easterly side of the rail road tracks to an iron pipe at the northwest corner of the premises on the southerly line of Gold Street; thence
8. North $80^{\circ} 33' 28''$ East, a distance of 305.63 feet by the southerly line of Gold Street to an iron pipe; thence
9. North $80^{\circ} 16' 28''$ East, a distance of 586. 18 feet by the southerly line of Gold Street to an iron pipe; thence
10. Curving in a southeasterly direction with a radius of 399.80 feet, along the southerly line of Gold Street, a distance of 230.44 feet to the point of beginning.

Containing 15.178 Acres, more or less.

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Legal Description for Lot 875-16, located on Gold Street, Manchester:

A certain Tract or parcel of land, situated in Manchester, bounded and described as follows:

Beginning at a point on the southwest corner of the premises north of the Interstate Highway 293, thence

1. North $32^{\circ} 51' 25''$ West along said Manchester-Lawrence Railroad for a distance of 157.68 feet, more or less to an iron post set at land of Associated Grocers; thence
2. South $82^{\circ} 28'$ East for a distance of 517.33 feet, more or less to the interstate Highway 293; thence
3. South $64^{\circ} 53' 52''$ West for a distance of 471.90, along said Interstate Highway 293 to the point of beginning.

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RECEIVED
MANCHESTER CITY CLERK

Ashkar Children's Trust Limited Liability Company
Mrs. Georgette Ashkar, Managing Member
8180 East Quincy Avenue
Cherry Hills Village, CO 80111
(303) 796-8128

Mr. John Ashkar
29 Fairmount Drive
Danbury, CT 06811
(203) 792-4963
JUN 20 12:21

June 19, 2006

The Board of Mayor and Aldermen
of the City of Manchester
One City Hall
Manchester, NH 03101-2097

Re: Authorization to Pursue Rezoning

To Whom It May Concern:

We, the undersigned, being the owners of the real property sometimes referred to as Map 875, Lot 16, located near Gold Street in Manchester, New Hampshire, hereby grant our authority to GFI Gold Street, LLC, to take any and all actions required or deemed necessary to re-zone the property from "Industrial" to "B 2".

Thank you for your attention to this matter, and if you have any questions please contact our counsel, Susan Perkins of Perkins Ruschena, LLC, at (303) 779-8100.

Sincerely,

Ashkar Children's Trust Limited Liability
Company

Georgette Ashkar, manager
By: Georgette Ashkar, Managing Member

John Ashkar
By: John Ashkar

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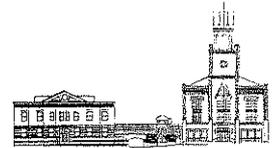


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

June 28, 2006

Mr. Leo Bernier, City Clerk
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Re: *Technical Review, Rezoning Petition – Gold Street*

Dear Mr. Bernier:

In accordance with the procedures on rezoning requests, the following information is being provided to your office in consideration of a rezoning request filed by the owner of one property and agent for a second property on Gold Street (including two lots: Lot 875-15 and 875-16). The subject parcels are located on the south side of Gold Street east of the former Lawrence Rail Branch. The first property is 15.2 acres currently containing the Associated Grocers Building and the second is .85 acres in size that is vacant. The subject properties are currently zoned *Industrial (IND)*. The applicant is requesting that the zoning district be changed to General Business (*B-2*).

Presently, while the parcels are adjacent to a B-2 on one side, the rezoning action would create one parcel that would be zoned IND and surrounded by B-2. As this could be considered spot zoning, we would recommend that the parcel at 835 Gold Street (Lot 875-14; 3.42 acres) also be considered by the Board for rezoning from IND to B-2. In the 1993 Master Plan for the City of Manchester, this area was identified as Industrial land use although the plan also recognized that extension of the business zone into areas of industrial zone was likely and that certain precautions should be taken. The key precaution from the Master Plan as it relates to this rezoning request states "...the proposed district should be evaluated to insure that possible projects will not encourage additional traffic impacts upon residential areas..." The applicants, working with the City, have devised a traffic calming plan to mitigate impacts on Gold Street and Sewall Street which may be considered by the Board of Mayor and Aldermen.

From a technical perspective, the petition may be forwarded to the Board of Mayor and Aldermen for consideration. Consistent with the policy for rezoning petitions, the planning staff is providing a copy of the petition to the Planning Board, the Building Department and the Office of the City Solicitor for comment.

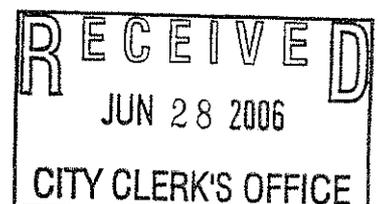
I will be available for any questions that the Board may have.

Sincerely,



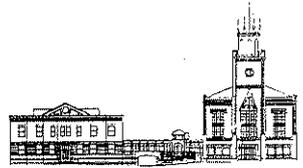
Robert S. MacKenzie, AICP
Planning Director

C: Planning Board
Office of the City Solicitor
Building Department
Economic Development Office
One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov





CITY OF MANCHESTER
Manchester Economic Development Office



August 3, 2006

Honorable Board of Mayor and Aldermen
City of Manchester
One City Hall Plaza
Manchester, NH 03101

RE: Proposed Amendment to Zoning Map – Gold Street

Honorable Board Members:

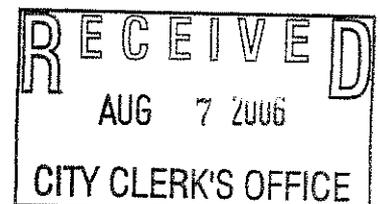
This to recommend the extension of the B-2 Zoning District to encompass the former Associated Grocer's Site, 725 Gold Street and an adjacent parcel. The proposed redevelopment of the Associated Grocers site into a new Home Depot store is projected to cost over \$21,000,000 and generate \$193,000 in new property tax revenue to the City annually. In addition the project will allow Home Depot to expand in the City of Manchester, rather than relocating out-of-town. The existing space leased by Home Depot is in great demand by quality national retailers and will be redeveloped in short order.

In addition GFI/Home Depot development venture is contributing \$4,000,000 to the Gold Street Improvement Project. This project will widen and/or bypass narrow portions of Gold Street and improve and signalize neighborhood street intersections resulting in improved traffic flow, increased safety, curbside visitor parking, sidewalks and landscaping. This improvement to Gold Street will enable the City to entertain additional retail zoning requests near the Associated Grocer/Home Depot site which could generate significant additional investment and new property tax revenue while reducing industrial traffic truck traffic in the area. Based on acreage and lot coverage projections, the City could realize as much as \$184,000 in additional new property tax revenue from future adjacent retail development. In addition, the City could negotiate to recover a portion of the City's Gold Street improvement costs from future developers.

The Gold Street site is adjacent to the growing and successful South Willow Street retail district in close proximity to residential neighborhoods. Industrial truck traffic is incompatible with consumer and neighborhood traffic automobile. In my recommendation that the highest and best use of this site is retail, not industrial.

Sincerely,


Paul J. Borek
Economic Development Director



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To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Bills on Second Reading respectfully recommends, after due and careful consideration, that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot 143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St. Augustin’s Cemetery

ought to pass.

(Aldermen Duval, Lopez, Garrity, and Pinard recorded in favor; Alderman Gatsas opposed)

IN BOARD OF MAYOR & ALDERMEN

DATE: September 5, 2006

ON MOTION OF ALD. Garrity

SECONDED BY ALD. Smith

VOTED TO table

Respectfully submitted,



Clerk of Committee



City of Manchester New Hampshire

In the year Two Thousand and Six

AN ORDINANCE

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot #143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St Augustin’s Cemetery”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

SECTION 1. Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot #143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St Augustin’s Cemetery and being more particularly bounded and described as follows:

Beginning at a point at the centerline of Bradley Street at a point opposite the property lines of New Beech Hill Development Company, LP (TM 691-15A) and the Diocese of Manchester (shown on a subdivision plan approved by the Planning Board on February 23, 2006 as TM 691-143-1), said point being on the zone boundary line of the R-3 (Urban Multi-family) district and the R-1B (Single-family), prior to this amendment;

Thence, westerly across the Right of Way of Bradley Street and continuing along the northerly boundary of said property of the Diocese of Manchester TM 691-143-1, said line also being the zone boundary line between the R-3 (Urban Multi-family) district and the R-1B (Single-family), prior to this amendment, approximately 1206 ft. to a point;

Said point being the end of the northerly boundary of the Diocese of Manchester TM 691-143-1, and at the intersection with the following properties: TM 691-143, TM 691-135, TM 691-136 and TM 691-15A;

Thence, southerly along the boundary of property of the Diocese of Manchester TM 691-143-1 a distance of 285.94 ft. to a point;

Thence, easterly along the boundary of property of the Diocese of Manchester TM 691-143-1 a distance of 295.71 ft. to a point;

Thence, southerly along the boundary of property of the Diocese of Manchester TM 691-143-1 a distance of approximately 130 ft. to a point, said point being on the edge of the proposed Right of Way of the Gold Street Bypass;

Thence, easterly across the Right of Way of the Gold Street Bypass to the centerline of said Bypass a distance of approximately 30 feet to a point;

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City of Manchester New Hampshire

In the year Two Thousand and Six

AN ORDINANCE

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot #143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St Augustin’s Cemetery”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

Thence, northeasterly and easterly along the centerline of the Right of Way of the Gold Street Bypass as extended to the centerline of Bradley Street a distance of approximately 1,017 feet to a point;

Thence northerly along the centerline of Bradley Street to a point opposite the property lines of New Beech Hill Development Company, LP (TM 691-15A) and the Diocese of Manchester (TM 691-143-1) a distance of approximately 324 feet to a point, said point also being the point of beginning.

Said description meaning to include a portion of property of the Diocese of Manchester (shown on a subdivision plan approved by the Planning Board on February 23, 2006 as TM 691-143-1) consisting of approximately 8.1 acres of private land, to be rezoned from the R-1B (Single-family) zoning district to the R-3 (Urban Multi-family) zoning district, after this amendment.

SECTION II. Resolve this ordinance shall take effect upon passage.

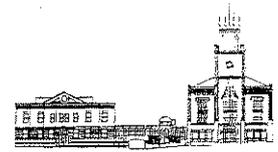


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

July 20, 2006

Honorable Board of Mayor and Aldermen
City Hall
One City Hall Plaza
Manchester, New Hampshire 03101

re: Rezoning of Diocese Property behind Gold Street

Honorable Board Members:

This is to submit a request for rezoning for a portion of the Diocese Property adjacent to the proposed Gold Street Bypass from a single-family district (R-1B) to a multi-family district (R-3). The agreement that the Board recently acted upon called upon the City to initiate this rezoning. The Diocese has offered to donate the land necessary to create the new Gold Street Bypass as part of an overall plan to mitigate traffic in the area.

As this rezoning and the subsequent dedication of street area is necessary to complete the traffic improvements, it may be appropriate for the Board to time the final action on the rezoning of the Associated Grocers site with the rezoning of the Diocese property to insure that the creation of the Bypass is feasible.

From a technical standpoint, the Diocese rezoning is an extension of an existing multi-family zoning district and there are no other specific issues to preclude the rezoning to proceed to public hearing.

If you have any questions, I will be available at your next meeting.

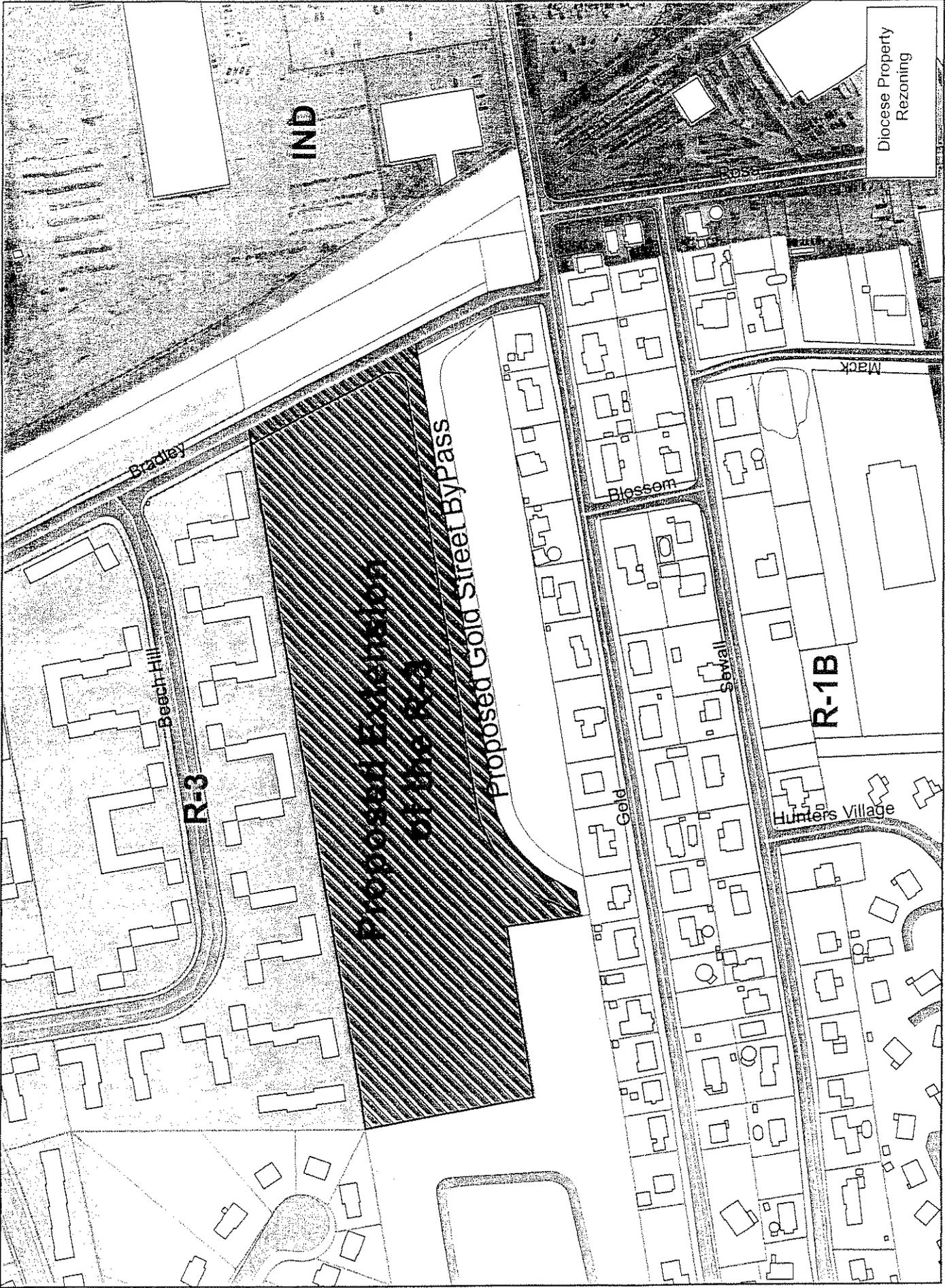
Sincerely,

Robert S. MacKenzie, AICP
Director of Planning & Community Development

C: Planning Board
Building Department
Brad Cook
Tom Arnold
Paul Borek

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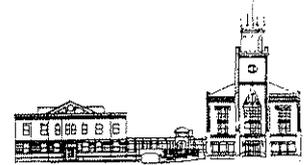
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CITY OF MANCHESTER

Manchester Economic Development Office



August 3, 2006

Honorable Board of Mayor and Aldermen
City of Manchester
One City Hall Plaza
Manchester, NH 03101

RE: Proposed Amendment to Zoning Map – Diocese Property Behind Gold Street

Honorable Board Members:

This is to recommend that the R-3 Zoning be extended south to encompass a 9-acre parcel created by the Manchester Diocese donation of right-of-way for the proposed Gold Street Bypass. The remaining Diocese property, between the new Gold Street Bypass and existing single family homes will retain single family zoning allowing for a compatible buffer between existing homes and the proposed Bypass.

By donating the requested right-of-way, the Manchester Diocese enabled the City of Manchester, with the generous assistance of Home Depot, to solve a decades old traffic problem in the Gold Street neighborhood. Without the Diocese donation of right-of-way, further redevelopment of the Gold Street would be prohibited. Doing so allows Home Depot to expand, create new property tax revenue and allows other retailers to expand in or relocate to adjacent parcels the City of Manchester.

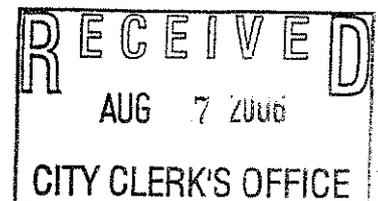
The Global Economic Development Strategy prepared by AngelouEconomics recommends that the City of Manchester “promote diverse housing that is affordable for local workers”, noting the following excerpt from the National League of Cities (<http://www.nlc.org>):

Local governments are responsible to their residents for maintaining communities where their people can live, work, enjoy recreational activities, and access services. Affordable housing, comprehensive community development, and well-planned and coordinated land use foster communities that are vibrant, diverse and sustainable. Further, these are critical components to the economic vitality of communities and local economic regions for creating jobs and increasing municipal tax base.

While this parcel is being considered for market rate development, Manchester’s growing employee base in The Millyard, Downtown and throughout the City includes skilled technology and financial service professionals who need housing appropriate to their desires, lifestyle and budgets. New Hampshire business leaders and demographic experts have articulated concerns about maintaining sufficient housing availability for the demand of a growing business economy. The requested rezoning helps to address the need for housing to accommodate the growing Manchester employment base. For these reasons, your approval of this request is recommended.

Sincerely,

Paul J. Borek
Economic Development Director



One City Hall Plaza, Manchester, NH 03101 Phone (603) 624-6505 Fax (603) 624-6308
E-mail: econdev@ci.manchester.nh.us www.ci.manchester.nh.us

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City of Manchester
Department of Finance

One City Hall Plaza
Manchester, New Hampshire 03101
Phone: (603) 624-6460
Fax: (603) 624-6549

~~IN BOARD OF MAYOR & ALDERMEN~~

DATE: April 3, 2007

ON MOTION OF ALD. Lopez

SECONDED BY ALD. Garrity

VOTED TO table.

Luella Bennett
CITY CLERK

March 27, 2007

Board of Mayor and Aldermen
One City Hall Plaza
Manchester, NH 03101

RE: Bridge & Elm

Honorable Board Members:

Alderman Lopez has requested an update on the status of payments due the City on the Bridge & Elm project. The payments can be put into one of three categories; Section 108 Loan, Parking and Property Taxes. Each category is discussed below.

Section 108 Loan – The initial payment on this \$500,000 loan was to be accrued interest only. The scheduled payment date was November 27, 2006. Subsequent to the initial payment, on the corresponding date of the next 149 months, the borrower is scheduled to make a payment of principal and interest based on a twenty-five year amortization. A balloon payment of the outstanding balance is due on May 27, 2019. No payments have been received to-date.

When presented with the amortization schedule, the Developer raised questions on the City's interpretation of the loan documents. Over several months, the City and the Developer have exchanged information. At this time, a final resolution has been reached. The City has presented an invoice to bring the Developer current through March 31st (including additional interest accrued since November) and the Developer is submitting the invoice for payment. This process is expected to take several weeks to complete. Hereafter, all future payments are expected to be timely.

Parking – The agreement on the parking garage contains a profit-sharing arrangement between the City and the Developer. To-date, there has not been a "Annual Net Operating Income". Therefore, no payments have been required.

Property Taxes – The City collects property taxes on both the residential building and the parking garage. The FY07 taxes totaled \$529,666 and are paid in full. For comparison, the FY07 debt service on the garage bonds was \$515,531.

If the Board should require any additional information, please do not hesitate to contact me.

Sincerely,

Randy M Sherman,
Deputy Finance Officer

Cc: Brian Dacey

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